



Meeting Date: October 20, 2023

To: Public Works Commission

Through: Carla Short, Interim Public Works Director
Ronald Alameida, City Architect and Deputy Director for Buildings

From: Teenchee Le, Job Order Contract (JOC) Program Manager

Subject: JOC-J63 Electrical [Industrial] Services - Contract Award

Director’s Recommendation: Award Job Order Construction contract JOC-J63 Electrical [Industrial] Services with a not-to-exceed amount of \$5,000,000 for 730 consecutive calendar days to U.S. Electric Technologies, Inc. Also, authorize the Director of Public Works to approve future modifications to increase the contract duration by up to 1,095 calendar days, to a new total duration of up to 1,825 calendar days, and to increase the not-to-exceed amount by up to \$2,500,000, for a new total not-to-exceed amount of \$7,500,000.

Contract Background: Work is accomplished by issuing Task Orders during the term of the contract. The scope of work may include general electrical work, including medium-voltage 12kV and low-voltage 460V electrical power systems for industrial facilities, and associated work such as demolition, underground raceways, and system integration. The work is performed on an “if-and-as-needed” basis in accordance with the San Francisco Administrative Code Section 6.62 requirements. The initial master agreement term is two years and not-to-exceed amount of \$5,000,000. Per San Francisco Administrative Code section 6.62(g), the Contract Term may be extended up to 5 years but no new Task Orders will be issued after the first 4 years. Per San Francisco Administrative Code section 6.62(f) the not-to-exceed amount of the Contract can be increased 150% of the original contract amount to a not-to-exceed amount of \$7,500,000.

Solicitation Process: The Department readvertised the project on July 10, 2023, and received one bid on August 9, 2023. Staff evaluated the low bid proposal from U.S. Electric Technologies, Inc. and it was determined that:

1. The bid was deemed responsive by Public Works Contract Administration staff
2. The bidder was deemed responsible by Public Works Project Controls and Services
3. The bid received Contract Monitoring Division’s award recommendation

Contract Details:

Contract Title:	JOC-J63 Electrical [Industrial] Services
Contract Award Amount:	Initial not-to-exceed amount of \$5,000,000 with the option to increase the not-to-exceed amount by \$2,500,000, resulting in a total not-to-exceed amount of \$7,500,000

Cost Estimate:	N/A, as-needed contract
Contract Funding Sources:	Depends on the task order
Anticipated Project Schedule:	N/A, as-needed contract
Contract Duration:	Initial duration of 730 consecutive calendar days with the option to extend the contract duration by up to 1,095 calendar days, to 1,825 consecutive calendar days
Contractor Name:	U.S. Electric Technologies, Inc.
Compliance with Chapter 14B Local Business Enterprise Ordinance:	The Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this contract. The contractor committed to LBE participation of 20% in its bid submittal, and San Francisco Public Works received CMD's recommendation to award.
Environmental Determination (if applicable):	N/A, as-needed contract
Other Compliance:	12B Equal Benefits Ordinance Compliant
Additional Information:	N/A
Attachments:	Attachment 1: Resolution Attachment 2: Bid Tabulations Attachment 3: CMD Award Memo

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On July 10, 2023, San Francisco Public Works (Public Works) readvertised as-needed Job Order Contracting (JOC) JOC-J63 Electrical [Industrial] Services (Rebid) contract; and

WHEREAS, The Work is accomplished by issuing Task Orders during the term of the contract. The scope of work may include general electrical work, including medium-voltage 12kV and low-voltage 460V electrical power systems for industrial facilities, and associated work such as demolition, underground raceways, and system integration; and

WHEREAS, The work is performed on an “if-and-as-needed” basis in accordance with the San Francisco Administrative Code Section 6.62 requirements; and

WHEREAS, The initial not-to-exceed contract amount is \$5,000,000; and

WHEREAS, The initial contract duration is 730 calendars days; and

WHEREAS, On August 9, 2023, Public Works received and opened publicly one bid; and

WHEREAS, Public Works staff and Contract Monitoring Division (CMD) staff reviewed the bids and determined that U.S. Electric Technologies, Inc. is a responsive and responsible bidder that submitted the lowest responsive bid; and

WHEREAS, CMD established a Local Business Enterprise (LBE) subcontracting participation requirement of 20% for this contract, and the contractor committed to LBE participation of 20% in its bid submittal; and

WHEREAS, The Director recommends the Commission’s approval of the initial not-to-exceed contract amount and the initial contract duration referenced above as well as the Commission’s approval of an increase of up to 1,095 calendar days to the contract duration contingency and an increase of up to \$2,500,000 to the not-to-exceed amount contingency; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Construction Contract, JOC-J63 Electrical [Industrial] Services, in the not-to-exceed amount of \$5,000,000 for 730 consecutive calendar days to U.S. Electric Technologies, Inc.; and be it

FURTHER RESOLVED, That this Commission hereby authorizes the Director to approve an increase of up to 1,095 calendar days to the contract duration contingency and to increase the not-to-exceed amount contingency by up to \$2,500,000.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

**City and County of San Francisco
Department of Public Works
TABULATION OF BIDS**

Sourcing ID No. 0000008513
Contract No. JOC-J63

Title: **JOB ORDER CONTRACT J63 ELECTRICAL SERVICES (INDUSTRIAL) (REBID)**

Bids Received: August 9, 2023

Bidders: (In the order of bids received & opened) U.S. Electric Technologies, Inc.

LBE Status Small-LBE 10%

Adjustment Factors

1.0 Normal Working Hours Adjustment Factor	1.0000
2.0 Other Than Normal Working Hours Adjustment Factor	1.0000

Award Criteria Figure Formula

Prorated Factors

1.0 x 0.90	0.9000
2.0 x 0.10	0.1000

Award Criteria Figure (Sum of the Prorated Factors) 1.0000

= Indicates a correction of the bid after review.

cc:	Teenchee Le	Carla Short	Julia Laue
	Aaron Lee	Ron Alameida	Jieting Yu
	Selormey Dzikunu	Jun Caranto	K2Systems
	Sheila Tagle	Laura Tanigawa	All Bidders

August 9, 2023 Advertisement: <https://bidopportunities.apps.sfdpw.org/CaseLoad/Details/2464>



CONTRACT MONITORING DIVISION OFFICE OF THE CITY ADMINISTRATOR



London N. Breed, Mayor
Carmen Chu, City Administrator

Stephanie Tang, Director

MEMORANDUM

Date: August 22, 2023
To: JOC Team, Public Works
Contract Administration, Public Works
From: Antonio Tom, Contract Compliance Officer, CMD
Subject: 0000008513 - Job Order Contract J63 Electrical Services [Industrial] (Rebid)

The Contract Monitoring Division (“CMD”) has reviewed the bids submitted for the above referenced project, applied the appropriate bid discounts, and determined responsiveness to the Chapter 14B pre-award requirements. Below is a summary of CMD’s review.

Bids

The following were received:

Bidder	Status	Award Criteria Figure	Discounted Award Criteria Figure
U.S. Electric Technologies, Inc.	LBE-MBE (Small)	1.0000	0.9000

Public Works requests to award this contract to U.S. Electric Technologies, Inc., (“U.S. Electric”).

LBE Subcontracting Requirement

The LBE subcontracting requirement is 20% for this contract. The LBE subcontracting requirement will be met by the end of the contract.

Chapter 14B Determination

Based on the foregoing, CMD has determined that U.S. Electric has materially complied with the pre-award Chapter 14B requirements. Should you have any questions, or if I can be of further assistance, please do not hesitate to contact me at antonio.tom@sfgov.org.



Jun Caranto, PE, Acting Bureau Manager | Project Controls & Services

severino.caranto@sfdpw.org | T. 628.271.2206 | 49 South Van Ness Ave. Suite 700, San Francisco, CA 94103

Date: August 21, 2023

To: Carla Short, Interim Director of Public Works

From: Teenchee Le, Job Order Contracting (JOC) Manager

RE: Request to Recommend Award of Contract to Sole Bidder
Sourcing Event ID 000008513
Job Order Contract J63 Electrical [Industrial] Services (Rebid)

Director Short:

In accordance with San Francisco Public Works (SFPW) Contract Administration policy and procedure, I am requesting your approval to recommend Award of Contract to the sole bidder for Job Order Contract J63 Electrical [Industrial] Services (Rebid) (Sourcing Event ID. 000008513).

On May 17, 2023, San Francisco Public Works (Public Works) advertised a formal contract for industrial electrical construction services via the Job Order Contracting Program. On June 21, 2023, no bids were received. The contract was rebid with authorization from the Director of Public Works on July 25, 2023 with the Micro-LBE Set-Aside Program requirement removed. The work on this contract will be accomplished by issuing task orders to the successful contractor during the term of the contract. The scope of work may include general electrical work, including medium-voltage 12kV and low-voltage 460V electrical power systems for industrial facilities, and associated work such as demolition, underground raceways, and system integration. One bid was received on August 9, 2023, from U.S. Electric Technologies, Inc. (U.S. Electric).

This contract is a Job Order Contract (JOC) with no predetermined work. Therefore, no engineer's estimate was provided. The required qualifications for Bidders were similar to those in previous solicitations of JOC contracts and are necessary to perform the work. In addition, the Micro-LBE Set-Aside Program requirement was removed to expand the bidder pool. SFPW performed outreach via SF City Partner and Public Works websites approximately two weeks prior to the rebid opening. Hence, neither further outreach nor removal or modification of certain requirements would result in more bids.

Given the above information, Public Works recommends award of contract to the sole bidder.

If you have any questions regarding this matter, please feel free to direct them to Teenchee Le, JOC Program Manager – Teenchee.Le@sfdpw.org.

My determination is to adopt the recommendation above.

DocuSigned by:

073CF73A4FA6486

Carla Short
San Francisco Public Works
Interim Director

8/29/2023 | 4:10:10 PM PDT

Date

Attachments: Bid Tabulations
Authorization to Rebid
Bid Package from U.S. Electric