



Meeting Date: February 12, 2024

To: Public Works Commission

Through: Carla Short, Public Works Director
Ron Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Architectural Services for Health Facilities No. 3,
Contract ID 1000024344 – Contract Modification

Director's Recommendation: Approve Modification No. 2 to As-Needed Architectural Services for Health Facilities No. 3, Contract ID 1000024344 with MEI-MarJang Joint Venture to increase the not-to-exceed contract amount by \$1,000,000 for a new not-to-exceed amount of \$3,000,000.

Contract Background: MEI-MarJang Joint Venture, with its team of sub-consultants, provides architectural services for health facilities, and other related services on an as-needed basis. The Consultant supports the City staff in performing professional architectural and engineering planning and design services for healthcare facilities and other City-owned facilities. Projects include, but not limited to, healthcare facilities under the jurisdiction of the Office of Statewide Health Planning and Development (OSHPD), such as acute care hospital facilities, clinics; and other City-owned facilities. Consultant may be required to provide the requested services for an entire project or for a portion of a project or for any project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$1,000,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Architectural Services for Health Facilities No. 3 on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant's specialized services.

Contract Details:

Contract Title:	As-Needed Architectural Services for Health Facilities No. 3
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on April 19, 2021 (43997-20/21), and the Department of Human Resources approved the increased contract amount on July 05, 2023.
Contract Original Award Amount:	Up to \$2,000,000

Contract Original Duration:	1,825 days
Contractor Name:	MEI-MarJang Joint Venture

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$2,000,000.00	1,825 Days	5/11/2022 – 5/10/2027
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$1,000,000.00	0 days	5/11/2022 – 5/10/2027
Total Contract Values:	\$3,000,000.00	1,825 Days	5/11/2022 – 5/10/2027

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
1	\$0.00	0	Updating language in Appendix A of the Master Agreement.
Contract Funding Sources:	Client funding, depending on the project		
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this contract.</p> <p>Consultant MEI-MarJang Joint Venture committed to LBE subconsultant participation of 36% in its proposal.</p>		
Related Commission Actions:	N/A		
Additional Information:	N/A		
Attachments:	<p>Attachment 1: CMD Approval of MA Mod 2</p> <p>Attachment 2: Resolution</p>		

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On April 26, 2022, San Francisco Public Works awarded As-Needed Architectural Services for Health Facilities No. 3, Contract ID 1000024344 to MEI-MarJang Joint Venture in the amount of \$2,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, On August 30, 2022, the Public Works Director approved modification no. 1 to update the language in Appendix A of the master agreement; and

WHEREAS, An increase to the not-to-exceed contract amount by \$1,000,000 is requested for As-Needed Architectural Services for Health Facilities No. 3; and

WHEREAS, On July 05, 2023, Department of Human Resources approved the modification of Professional Service Contract (PSC) 43997-20/21 to increase the contract amount by \$1,000,000; and

WHEREAS, This \$1,000,000 increase to the contract will still be within the approved Personal Services Contract (PSC) amount; now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 2, an increase to the not-to-exceed contract amount by \$1,000,000 for As-Needed Architectural Services for Health Facilities No. 3, with MEI-MarJang Joint Venture.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

Lee, Olivia (DPW)

From: Dzikunu, Selormey (ADM)
Sent: Monday, December 18, 2023 10:10 AM
To: Tagle, Sheila (ADM); Lee, Olivia (DPW)
Cc: Dzikunu, Selormey (ADM); Oldenkamp, Ivan (ADM)
Subject: FW: Request for CMD Approval: Contract ID 1000024344 Mod 2 PW Order 205,295 MEI-MarJang JV - AN Architectural Services for Health Facilities No. 3 - Increasing Contracting Capacity by \$1,000,000.00
Attachments: 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - ARCH Health No. 3 - CMD Form 10.pdf; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Aggregate CMD FORM 7 2023.09.09.pdf; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - CMD Modification Spreadsheet 2023.09.09.xlsx; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Firm Addition Request Form - Intelli-Tech.xlsx; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Firm Addition Request Form - Mazzetti.xlsx; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Firm Addition Request Form - Papadimos.xlsx; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Firm Addition Request Form - R and C.xlsx; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Firm Addition Request Form - SJ Engineers.xlsx; 1000024344 Mod 2 - ARCH Health No. 3 - MEI-MarJang JV - Revised CMD Form 2A 2023.09.01.pdf
Follow Up Flag: Flag for follow up
Flag Status: Flagged

Olivia,

Modification is Approved. Sheila will provide you with official CMD Modification Memo soon.

From: Lee, (DPW) <Olivia.Lee@sfdpw.org>
Sent: Monday, December 18, 2023 9:47 AM
To: Dzikunu, Selormey (ADM) <Selormey.Dzikunu@sfdpw.org>
Subject: FW: Request for CMD Approval: Contract ID 1000024344 Mod 2 PW Order 205,295 MEI-MarJang JV - AN Architectural Services for Health Facilities No. 3 - Increasing Contracting Capacity by \$1,000,000.00

Greetings Selormey,

I am following up on this email. May I have CMD approval for this MA Mod?

Thank you!



Olivia Lee
Building Design and Construction | Project Controls & Services

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