



**Meeting Date:** February 13, 2025

**To:** Public Works Commission

**Through:** Carla Short, Public Works Director  
Bruce Robertson, Deputy Director

**From:** Olivia Lee, Contract Manager

**Subject:** As-Needed Acoustical Engineering Services No. 3  
– 4 Contract Awards

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**Director’s Recommendation:** Award Professional Services Contract, As-Needed Acoustical Engineering Services No. 3 in the amount of \$800,000 each for 1,825 calendar days to the following 4 contractors (each a “Consultant”): CSDA Design Group, Arup US, Inc., Smith, Fause & McDonald, Inc., and Wilson, Ihrig & Associates, Inc. for acoustical engineering services.

**Contract Background:** The work to be done under this contract consists of acoustical engineering services. The selected consultant performs highly specialized acoustical engineering services, such as measuring noise and vibration levels, calculating and designing engineering noise controls, engineering architectural acoustics to achieve good speech intelligibility and or precise and accurate sound, preparing environmental noise report, and other related services to support Public Works design staff on an as-needed basis. Projects may include various building facilities, such as library buildings, fire stations, police stations, health service centers, hospital buildings, recreation centers, and other City-owned facilities. Consultants have provided this type of services for the City in the past.

**Solicitation Process:** On October 3, 2024, San Francisco Public Works advertised the Request for Qualifications (RFQ) for As-Needed Acoustical Engineering Services No. 3. Public Works sought to award 4 contracts with an anticipated not-to-exceed contract amount of \$800,000 each with a contract duration of 1,825 calendar days. The Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract.

On November 6, 2024, Public Works received seven proposals. City staff reviewed all proposals and determined that all seven proposals were responsive and responsible.

The responsive and responsible proposals were then evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter.

Optional oral interviews were not conducted.

The top 4 RFQ proposers for this contract were: CSDA Design Group, Arup US, Inc., Smith, Fause & McDonald, Inc., and Wilson, Ihrig & Associates, Inc.

**Contract Details:**

<b>Contract Title:</b>	As-Needed Acoustical Engineering Services No. 3
<b>Personal Services Contract No.:</b>	Civil Service Commission approved on September 16, 2024 (PSC No. DHRPSC0001018).
<b>Contract Award Amount:</b>	Up to \$800,000 for each contract
<b>Contract Funding Sources (if applicable):</b>	Client funding, depending on the project.
<b>Anticipated Project Schedule:</b>	Notice To Proceed is expected to be issued shortly after the contract is certified by the Public Works Contract Administration staff. Contract will end 1,825 calendar days after it commences.
<b>Contract Duration:</b>	1,825 calendar days for each contract
<b>Contractors' Names:</b>	<ul style="list-style-type: none"> <li>• CSDA Design Group</li> <li>• Arup US, Inc.</li> <li>• Smith, Fause &amp; McDonald, Inc.</li> <li>• Wilson, Ihrig &amp; Associates, Inc.</li> </ul>
<b>Compliance with Chapter 14B Local Business Enterprise Ordinance:</b>	<p>The Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract.</p> <p>CSDA Design Group submitted LBE subconsultant participation of 0% with its proposal.</p> <p>Arup US, Inc. submitted LBE subconsultant participation of 0% with its proposal.</p> <p>Smith, Fause &amp; McDonald, Inc. submitted LBE subconsultant participation of 0% with its proposal.</p> <p>Wilson, Ihrig &amp; Associates, Inc. submitted LBE subconsultant participation of 0% with its proposal.</p>
<b>Other Compliance:</b>	N/A
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	Attachment 1: Tabulation of Scores and Ranking Attachment 2: Resolutions

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On October 3, 2024, San Francisco Public Works (Public Works) advertised the Request for Qualifications (RFQ) for As-Needed Acoustical Engineering Services No. 3 to establish a pool of qualified consultants; and

WHEREAS, The not-to-exceed contract amount is anticipated to be up to \$800,000; and the agreement will have a duration of 1,825 calendar days for these services, and

WHEREAS, Public Works intended to award contracts to a total of 4 pre-qualified prime consultants or joint ventures through the RFQ As-Needed Acoustical Engineering Services No. 3; and

WHEREAS, Contract Monitoring Division (CMD) waived the Local Business Enterprise (LBE) subcontracting requirement for this contract; and

WHEREAS, Public Works received seven proposals in response to the RFQ As-Needed Acoustical Engineering Services No. 3 on November 6, 2024; and

WHEREAS, The City found a total of seven proposals responsive and responsible; and

WHEREAS, All seven responsive and responsible proposals were evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter of the RFQ; and

WHEREAS, Optional oral interviews were not conducted; and

WHEREAS, Proposer Arup US, Inc. ranked second in the RFQ As-Needed Acoustical Engineering Services No. 3; and now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Acoustical Engineering Services No. 3, in an amount not to exceed \$800,000, with a contract duration of 1,825 calendar days to Arup US, Inc.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

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Commission Affairs Manager  
Public Works Commission



**City and County of San Francisco  
San Francisco Public Works  
Project Controls and Services**



**PROFESSIONAL SERVICES RFQ**  
**TABULATION OF SCORES**

Title: As-Needed Acoustical Engineering Services No. 3

Sourcing Event ID No.: 0000010002

Date Proposals Received: November 6, 2024

Firm Name	LBE Bonus %	Final Score	Final Rank
CSDA Design Group (CSDA)	0.0%	641.25	1
Arup US, Inc.	0.0%	634.00	2
Smith Fause & McDonald Inc	0.0%	626.50	3
Wilson, Ihrig & Associates, Inc. dba Wilson Ihrig	0.0%	625.50	4
SLR International Corporation	0.0%	617.50	5
VACC, Inc. dba Vibro-Acoustic Consultants (VACC)	10.0%	609.68	6
Shen Milsom & Wilke LLC	0.0%	503.25	7