



**Meeting Date:** July 22, 2024

**To:** Public Works Commission

**Through:** Carla Short, Public Works Director  
DiJaida Durden, Assistant Deputy Director for Operations

**From:** Warren J Hill, Assistant Manager for Central Operations

**Subject:** Pit Stop Workforce Development Grant - Mission Hiring Hall - Grant Modification

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**Director's Recommendation:** Approve an 11-month extension of the Pit Stop Workforce Development Grant through June 30, 2025 and an increase in the grant amount of \$3,547,537 for a total grant amount of \$7,054,649 to provide clean and safe public toilets, used-needle receptacles, and dog waste stations in San Francisco's most impacted neighborhoods as well as workforce development opportunities. All the Pit Stop facilities are staffed by paid attendants who help ensure the bathrooms are well-maintained and used for their intended purpose.

**Contract Background:** The Pit Stop Workforce Development Program creates employment opportunities, job training, and workforce development programs while ensuring the availability of safe and clean public restrooms. Pit Stop facilities are staffed by attendants who help ensure the bathrooms are well-maintained and used for their intended purpose.

**Reason for Modification:** Grantee continues to provide training, employment, and workforce development opportunities and provide excellent customer service in the operations of the Pit Stop Program keeping the restrooms safe, clean, and available to the public. The current grant is set to expire on July 31, 2024.

**Grant Details:**

<b>Grant Title:</b>	Pit Stop Workforce Development
<b>Grant Original Award Amount:</b>	\$3,225,834
<b>Grant Original Duration:</b>	9 ½ months with the option to extend by 24 months.
<b>Grantee Name:</b>	Mission Hiring Hall

**Summary of Total Amounts:**

	<b>Grant Amount</b>	<b>Grant Duration</b>	<b>Grant Dates</b>
Original Grant Amount:	\$3,225,834	9 ½ months	September 15, 2023 – June 30, 2024
Previous Approved Modifications:	\$281,278	1 month	July 1, 2024 – July 31, 2024
Proposed Modification:	\$3,547,537	11 months	August 1, 2024 – June 30, 2025
<b>Total Grant Values:</b>	<b>\$7,054,649</b>	<b>21 ½ months</b>	<b>September 15, 2023 – June 30, 2025</b>

<b>Grant Funding Sources:</b>	General Fund
<b>Compliance Information:</b>	N/A
<b>Related Commission Actions:</b>	Public Works Commission Resolution 2023-0081, September 1, 2023
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	N/A

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, The Pit Stop Workforce Development Program creates employment opportunities, job training, and workforce development programs while ensuring the availability of safe and clean public restrooms. Pit Stop facilities are staffed by attendants who help ensure the bathrooms are well-maintained and used for their intended purpose; and

WHEREAS, On September 1, 2023, San Francisco Public Works Commission awarded a grant to Mission Hiring Hall of San Francisco (No. 1000029168) in the amount of \$3,225,834 with a contract duration of 9 ½ months; and

WHEREAS, The Grantee continues to provide training, employment, and workforce development opportunities and provide excellent customer service in the operations of the Pit Stop Program keeping the restrooms safe, clean, and available to the public.

RESOLVED, That this Commission hereby approved Amendment No. 3, an increase of \$3,547,537 and an extension to June 30, 2025, to continue services for Mission Hiring Hall.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

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Commission Affairs Manager  
Public Works Commission