



Meeting Date: October 20, 2023

To: Public Works Commission

Through: Carla Short, Interim Public Works Director
DiJaida Durden, Deputy Director for Operations

From: Warren J Hill, Assistant Manager Central Operations

Subject: Summer Youth Workforce Development Grant Extension and Increased Grant Amount

Director's Recommendation: Approve a one-year extension of the Summer Youth Workforce Development contract through the summer of 2024 and an increased grant amount of \$440,000.

Contract Background: In 2011 Mayor Ed Lee proposed his 17-Point Jobs Plan to encourage meaningful employment for local hires that would lead to permanent job growth. This program employed youth and young adults from select high schools in the City & County of San Francisco who traditionally did not have access to youth workforce and supportive services.

Public Works sought a non-profit partner to provide employment and workforce development opportunities for high school students, between incoming freshman class through senior class, during the summer months that can benefit greatest from side-by-side employment with professional City staff. Primary duties will focus on landscape maintenance including, but not limited to, pruning, weeding, mulching, edging, brush and litter removal, planting, and providing decomposed granite and other landscape material maintenance throughout the City on locations identified by the Bureau of Urban Forestry.

San Francisco Public Works seeks to significantly increase the number of street trees planted annually in San Francisco consistent with the City's Urban Forest Plan. To achieve this, Public Works developed a new project in collaboration with CalTrans and CalFIRE to establish a Street Tree Nursery and a corresponding workforce development program to support career pathways for low-income populations in the field of urban forestry. The Street Tree Nursery will be constructed on a 14,000-square-foot vacant freeway parcel located on 5th Street between Harrison and Bryant streets in the South of Market (SOMA) neighborhood. The project addresses Public Works' immediate need for growing and developing trees for increased tree planting. The nursery also responds to local community needs for more tree canopy and green space to address the air pollution and environmental justice impacts of the nearby freeway and heavy vehicle traffic.

Reason for Modification: The current grant is set to expire on October 31, 2023.

The Commission's approval of the one-year extension and increased grant amount of \$440,000 will enable Grantee to continue to provide training, employment, and workforce development opportunities to San Francisco's High School aged youth and provide career introductory services to the field of landscape maintenance. In addition, the grant extension and approval of

the increased grant amount will help Public Works achieve its goal to increase the number of street trees planted according to the City’s Urban Forest Plan.

Grant Details:

Grant Contract Title:	Summer Youth Workforce Development Grant Program
Grant Original Award Amount:	\$440,000
Grant Original Duration:	Five months, with option to extend 24 months
Grantee Name:	Hunters Point Family

Summary of Grant Value:

Grant Amount	Amounts
Original Grant Amount:	\$440,000
Previously Approved Cost Increases:	\$0
Requested Additional Grant Amount:	\$440,000
Total Grant Amount, If Approved:	\$880,000

Grant Duration	Days
Original Grant Duration:	154
Previously Approved Duration Increases:	0
Requested Additional Duration:	366
Total Grant Duration, If Approved:	520

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
Original	\$440,000.00	154	
1	\$0	0	Increased pay rates to meet Minimum Compensation Ordinance without changing the grant amount.
2	\$0	0	Adjusted line items within the budget schedule while the grant amount remains the same.
Total Approved Values/Duration	\$440,000	154 days	

Grant Funding Sources:	DPW Overhead and DPW Gas Tax
Compliance Information:	Office of Attorney General Registry of Charitable Trust: Current as of 9/20/2023 Registered 501(c)(3) with the Internal Revenue Service City Supplier with Business Tax Registration Not on Red Flag nor Elevated Concern Status in the Nonprofit Monitoring and Capacity Building Program Report Not on Suspended and Debarred list Not on Russia Sanctions list
Related Commission Actions:	The Public Works Commission previously approved this award on May 19, 2023 with resolution 2023-0049 for a grant amount of \$440,000.
Additional Information:	NA
Attachments:	Attachment 1: Resolution Attachment 2: Presentation

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On May 19, 2023 this Commission awarded the Summer Youth Workforce Development Grant to Hunters Point Family in the amount of \$440,000 to operate and manage a workforce development program to support career pathways for youth in urban forestry for a period of five months; and

WHEREAS, To date, the Summer Youth Workforce Development Grant has provided employment and workforce development opportunities in the field of urban forestry for high school students, incoming freshman through seniors, particularly during the summer months of 2023; and

WHEREAS, The Department recommends approval of the extension of Grantee's grant by twelve months and an increase in Grantee's award amount by \$440,000; and

WHEREAS, Approval of this resolution will enable Grantee to continue to provide training, employment, and workforce development opportunities in the field of urban forestry for high school students for twelve additional months, including during the summer months ; now, therefore, be it

RESOLVED, That this Commission approves the Director's recommendation to extend the grant duration by 366 days, through October 31, 2024, for a total contract duration of 520 days; and be it

FURTHER RESOLVED, That this Commission approves the Director's recommendation to increase the grant awarded to Grantee by \$440,000, for a total Grant amount of \$880,000.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission