



Meeting Date: December 9, 2024

To: Public Works Commission

Through: Carla Short, Public Works Director
Ronald Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Surveying Services No. 6,
Contract ID 1000031232 – Contract Modification

Director’s Recommendation: Approve Modification No.1 to As-Needed Surveying Services No. 6, Contract ID 1000031232 with Chaudhary & Associates to increase the contract amount by \$1,000,000 for a new not-to-exceed amount of \$3,000,000.

Contract Background: Chaudhary & Associates, with its team of sub-consultants, shall provide surveying services, and other related services on an as-needed basis. The Consultant will perform highly specialized professional land surveying work, such as topographic, boundary and construction surveys, photogrammetric work, laser 3D scanner field and office assistance and training, AutoCAD Civil 3D drafting, and help with special projects (monumentation, GIS mapping, GPS network, etc.). Consultant may provide the requested services for an entire project, a portion of a project, or a project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$1,000,000. The additional contracting capacity will be used to award more contract service orders (CSO’s) under the As-Needed Surveying Services No. 6 on an as-needed basis. These CSO’s are necessary to support Public Works staff with their workload and to harness the consultant’s specialized services.

Contract Details:

Contract Title:	As-Needed Surveying Services No. 6
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on August 7, 2023 under DHRPSC0002657 (previously PSC 49201-22/23).
Original Contract Award Amount	\$2,000,000.00
Original Contract Duration:	1,825 days
Contractor:	Chaudhary & Associates

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$2,000,000.00	1,825 Days	2/7/2024 – 2/7/2029
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$1,000,000.00	0 days	2/7/2024 – 2/7/2029
Total Contract Values, if approved:	\$3,000,000.00	1,825 Days	2/7/2024 – 2/7/2029

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
N/A	N/A	N/A	N/A

Contract Funding Sources:	Client funding, depending on the project
Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of the City’s Labor and Employment Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this contract.</p> <p>Consultant Chaudhary & Associates committed to LBE subconsultant participation of 27% in its proposal.</p>
Related Commission Actions:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of Contract Mod 1 Attachment 2: Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On December 15, 2023, City and County of San Francisco, Public Works Commission awarded As-Needed Surveying Services No. 6, Contract ID 1000031232 to Chaudhary & Associates in the amount of \$2,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, An increase to the not-to-exceed contract amount by \$1,000,000 is requested for As-Needed Surveying Services No. 6; and

WHEREAS, This \$1,000,000 increase to the contract will remain within the approved amount under Personal Services Contract DHRPSC0002657 (previously as 49201-22/23); now, therefore, be it

RESOLVED, That this Commission hereby approves modification No. 1 to As-Needed Surveying Services No. 6, with Chaudhary & Associates, an increase to the not-to-exceed contract amount of \$1,000,000, for a new not-to-exceed amount of \$3,000,000.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

From: [Tom, Antonio \(ADM\)](#)
To: [Lee, Olivia \(DPW\)](#)
Subject: Re: Contract ID 1000031232 Mod 1 As-Needed Surveying Services No. 6 - Increasing contracting capacity by \$1,000,000.00
Date: Friday, October 4, 2024 5:32:24 PM

Hi Olivia,

CMD approves the contract modification.

Thanks,

Antonio

From: Lee, Olivia (DPW) <Olivia.Lee@sfdpw.org>
Sent: Friday, October 4, 2024 5:13 PM
To: Tom, Antonio (ADM) <antonio.tom@sfgov.org>
Subject: Contract ID 1000031232 Mod 1 As-Needed Surveying Services No. 6 - Increasing contracting capacity by \$1,000,000.00

Greetings Antonio,

We are working on modifying Chaudhary & Associates' Contract ID 1000031232 As-Needed Surveying Services No. 6 by increasing its contracting capacity by \$1,000,000.00.

Attached are:

1. [CMD Form 10](#)
2. [CMD Modification Spreadsheet](#)
3. [Aggregate CMD Form 7 for the entire MA](#)
4. [CMD Determination Memo for RFQ 8451](#)

Please review and provide CMD approval for the MA Mod. If you need anything else, please let me know.

Thank you!



Olivia Lee
Building Design and Construction | Project Controls & Services

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Email is still the best way to reach me during COVID-19.

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Effective April 1, 2022, SF Public Works Ethics Policy says no gifts from the public or contractors, including coffee, pastry, gift baskets, etc.