



Meeting Date: December 2, 2022

To: Public Works Commission
Lauren Post, Chair
Fady Zoubi, Vice Chair
Lynne Newhouse Segal
Paul Woolford

Through: Carla Short, Interim Public Works Director
Ronald Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Architectural Services for Health Facilities No. 3 - Award Professional Services Contract

Director's Recommendation: Award Professional Services Contract, As-Needed Architectural Services for Health Facilities No. 3 (Re-Advertisement) in the amount of \$2,000,000 for 1,825 calendar days to Perkins Eastman Architects for architectural design services for health facilities.

Contract Background: The work to be done under this contract consists of professional architectural design services for health facilities. The consultant will work with professionals from multiple disciplines to design and build health facilities, under the purview of the Department of Health Care Access and Information (HCAI), and/or the San Francisco Department of Building Inspection. These professional services shall be provided either by the direct assignment of the Consultants' personnel or through sub-consultants listed as a part of the firms' team. Requested services may involve an entire project or for a portion of a project or for any project phase. This type of consultant services has been provided in the past.

Solicitation Process: On June 29, 2022, San Francisco Public Works (Public Works) re-advertised the Request for Qualifications (RFQ) for As-Needed Architectural Services for Health Facilities No. 3 contract to re-open the pool of qualified consultants. Public Works sought to award one contract with an anticipated not-to-exceed contract amount of \$2,000,000 with a contract duration of 1,825 calendar days. The Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this agreement.

On August 10, 2022, Public Works received two proposals. City staff reviewed both proposals and determined that both were responsive and responsible. The proposals were then evaluated and scored by a panel comprised of individuals knowledgeable on the subject matter. Optional Oral Interviews were cancelled. Proposer Perkins Eastman Architects achieved the highest final score.

Contract Details:

Contract Title:	As-Needed Architectural Services for Health Facilities No. 3
Personal Services Contract No.:	Civil Service Commission approved on April 19, 2022 (PSC No. 43997-2021). Department of Human Resources approved further modification for time extension on March 16, 2022.
Contract Award Amount:	\$2,000,000.00
Contract Funding Sources (if applicable):	Departmental Work Orders
Anticipated Project Schedule:	Notice To Proceed is expected to be issued shortly after the contract is certified by the Public Works Contract Administration staff. Contract will end 1,825 calendar days after it commences.
Contract Duration:	1,825 calendar days.
Contractor Name:	Perkins Eastman Architects
Compliance with Chapter 14B Local Business Enterprise Ordinance:	CMD established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this agreement. Perkins Eastman Architects submitted LBE subconsultant participation of 32% with its proposal.
Other Compliance:	
Additional Information:	N/A
Attachments:	Attachment 1: Tabulation of Scores and Ranking Attachment 2: CMD Determination Memo Attachment 3: Resolution Attachment 4: Presentation

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. 2022-_____

WHEREAS, On June 29, 2022, San Francisco Public Works (Public Works) advertised the Request for Qualifications (RFQ) for As-Needed Architectural Services for Health Facilities No. 3 to re-open the pool of qualified consultants; and

WHEREAS, The anticipated not-to-exceed contract amount is \$2,000,000; and

WHEREAS, The agreement duration is 1,825 calendar days; and

WHEREAS, Public Works intends to award one contract to a pre-qualified prime consultant or joint venture; and

WHEREAS, Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this agreement; and

WHEREAS, Public Works received two proposals on August 10, 2022; and

WHEREAS, City found both proposals responsive and responsible; and

WHEREAS, Both proposals were evaluated and scored by a panel comprised of individuals knowledgeable on the submit matter of this RFQ; and

WHEREAS, Optional oral interviews were cancelled; and

WHEREAS, Proposer Perkins Eastman Architects achieved the highest final score; and now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Professional Services Contract, As-Needed Architectural Services for Health Facilities No. 3, in the amount of \$2,000,000.00, with a contract duration of 1,825 calendar days to Perkins Eastman Architects.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of December 2, 2022.

Commission Affairs Manager, Public Works Commission



**City and County of San Francisco
San Francisco Public Works
Project Controls and Services**



PROFESSIONAL SERVICES RFQ
TABULATION OF SCORES

Title: As-Needed Architectural Services for Health Facilities No. 3
(Re-Advertisement)

Sourcing Event ID No.: 0000007072

Date Proposals Received: August 10, 2022

Firm Name	LBE Bonus %	Final Score	Final Rank
Perkins Eastman Architects	0%	765.25	1
Polytech Associates, Inc.	10%	738.93	2



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



London Breed, Mayor
Carmen Chu, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: September 12, 2022

To: Olivia Lee, Contract Manager, SF Public Works

Fr: Finbarr Jewell, Contract Compliance Officer, CMD

Subject: 0000007072 – CMD Pre- Award Memo for As-Needed Architectural Services for Health Facilities No. 3 (Re-Advertisement)

DocuSigned by:
Finbarr Jewell
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The Contract Monitoring Division (“CMD”) has reviewed the consultant proposals and supporting documentation for the above referenced project. Two (2) firms submitted proposals. Public Works determined that both firms meet the minimum qualification requirements. Based on this review, CMD has determined that both proposals were materially compliant with the 14B pre-award requirements.

Ratings Bonus

The proposers below are granted the following ratings bonus points:

<u>Proposer Name</u>	<u>Ratings Bonus %</u>
Polytech Associates, Inc.	10%

Score Sheets and Score Tabulation

The Request for Qualification (“RFQ”) indicates that all responsive proposers will be ranked from the written evaluation. For all compliant firms, CMD has reviewed the raw score sheets submitted by the panelists. According to the score tabulations submitted by Olivia Lee, SF Public Works Contract Manager and independently confirmed by CMD, the breakdown of the scores are as follows:

<u>Firm</u>	<u>Score</u>	<u>Rank</u>
Perkins Eastman Architects	765.25	1
Polytech Associates, Inc.	738.93	2

For this project, the one (1) highest ranked proposer is eligible for award of a contract.

LBE Subconsultant Participation Requirement: CMD set the LBE participation subconsultant at 20% for the total value of the contract.

1. Perkins Eastman Architects

Perkins Eastman Architects achieved the highest score. Prime consultant, Perkins Eastman Architects will provide full architectural services on this project.

Consultant	Service	% of Work
Perkins Eastman Architects	Full Architectural Services	53.0%
	Total % performed by the Prime	53.0%

Perkins Eastman Architects will meet the 34% LBE subconsultant participation requirement by listing the following LBE firms:

Firm	Service	LBE Status	Listed Participation	Credited Participation
ABA	Project Scheduling & Civil Engineering	SF-LBE-MBE (Micro)	1.00%	1.00%
Adrienne Wong Associates	Landscape Architect	SF-LBE-WBE (Micro)	2.00%	2.00%
Bello & Associates	Structural Engineering	SF-LBE-WBE (Micro)	5.00%	5.00%
Cini-Little International, Inc.	Food Service Consulting	Non-LBE	3.00%	0.00%
Lahue & Associates	Signage & Wayfinding	SF-LBE-OBE (Micro)	1.00%	1.00%
MHC Engineers, Inc.	MEP & Fire Protection	SF-LBE-MBE (Small)	17.00%	17.00%
Emily Borland Specs.	Architecture and Specifications	SF-LBE-OBE (Micro)	2.00%	2.00%
Studio GOGA	Interior Design	SF-LBE-OBE (Micro)	2.00%	2.00%
Vibro-Acoustics Consultants (VACC, Inc.)	Acoustical Engineering	SF-LBE-OBE (Micro)	2.00%	2.00%
Total LBE subconsultant Commitment				32.0%

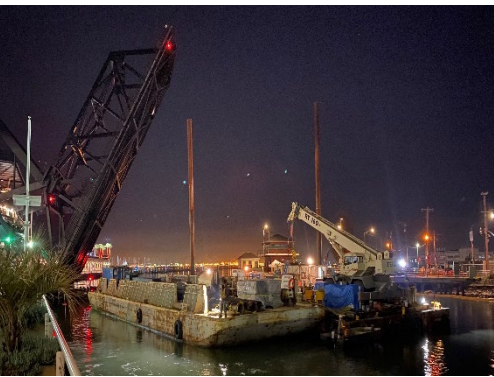
Perkins Eastman Architects also listed the following non-LBE firms:

Firm	Service	Status	Listed Participation
Cini-Little International, Inc	Food Service Consulting	Non-LBE	3.00%
Arup US, Inc.	Lighting Design	Non-LBE	2.00%
Construction Inspection Mgt., Inc. (CMI Contractors, Inc.) (Construction Management Inspection)	Inspection (OSHPD Certified Inspector)	Non-LBE	1.00%
Criterion	Medical Facility & Lab Furnishings, Equipment	Non-LBE	2.00%
JE Sellen Consulting	CASP Certification & Vertical Transportation	Non-LBE	1.00%
OCI Design	Hardware Specifications	Non-LBE	1.00%
Saylor Consulting	Cost Estimator	Non-LBE	2.00%
Simpson Gumpertz & Heger	Roofing / Waterproofing	Non-LBE	3.00%
Total non- LBE sub consultant commitment			15.00%

CMD hereby recommends a \$2,000,000 contract award to the proposer listed below:

- Perkins Eastman Architects

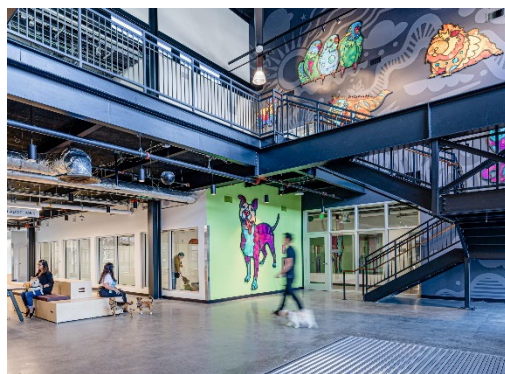
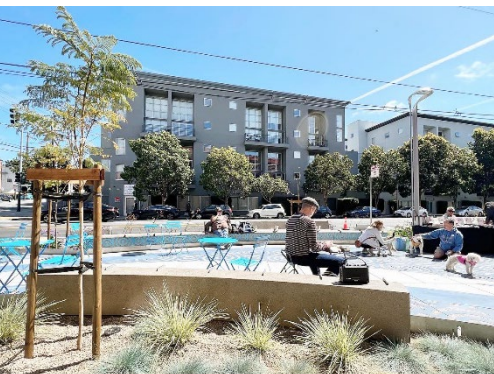
Should you have any questions, or if I can be of any further assistance, please do not hesitate to contact me at Finbarr.Jewell@sfgov.org.



December 2, 2022 – Request for Contract Award

As-Needed Architectural Services for Health Facilities No. 3

Jun Caranto, Acting Bureau Manager



Contract – As-Needed Architectural Services for Health Facilities No. 3

Recommend Commission:

**Award San Francisco Public Works Contract:
As-Needed Architectural Services for Health Facilities No. 3**

Amount:

\$2,000,000.00

Duration:

1,825 consecutive calendar days

Contractor:

Perkins Eastman Architects

Work Includes:

On an as-needed basis, provide professional design services for health facility projects, including facilities under the purview of the state Department of Health Care Access and Information

Contract – As-Needed Architectural Services for Health Facilities No. 3

Previous Master Agreements Awarded in 2017/2018

4 Contracts Awarded	\$9M Total Capacity	\$6.3M Contract Service Orders Issued
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- Major Projects Included:**
- Laguna Honda Hospital
 - ZSFG Buildings 2, 3, 5
 - Chinatown Public Health Center

Contract – As-Needed Architectural Services for Health Facilities No. 3

New Master Agreements

Request for Qualifications (RFQ) Proposals Received on 9/8/2021

4 Proposals Received	3 Awarded Contracts	\$6M Total Capacity
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Since we needed 4 contracts, a re-advertisement was necessary.

Contract – As-Needed Architectural Services for Health Facilities No. 3

Re-Advertisement

Request for Qualifications (RFQ) Proposals Received on 8/10/2022

2 Proposals Received	1 Awarded Contracts	\$2M Total Capacity
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Tabulation of Scores

Firm Name	LBE Bonus %	Final Score	Final Rank
Perkins Eastman Architects	0%	765.25	1
Polytech Associates, Inc.	10%	738.93	2

Contract – As-Needed Architectural Services for Health Facilities No. 3

Recommend Commission:

**Award San Francisco Public Works Contract:
As-Needed Architectural Services for Health Facilities No. 3**

Amount:

\$2,000,000.00

Duration:

1,825 consecutive calendar days

Contractor:

Perkins Eastman Architects

Work Includes:

On as-needed basis, provide professional design services for health facilities projects, including facilities under the purview of the Department of Health Care Access and Information



QUESTIONS