



Meeting Date: August 18, 2023

To: Public Works Commission

Through: Carla Short, Interim Public Works Director
DiJaida Durden, Deputy Director for Operations

From: Warren J. Hill, Assistant Manager for Central Operations

Subject: Pit Stop Workforce Development Grant Award - Mission Hiring Hall

Director's Recommendation: Award the Pit Stop Workforce Development (Pit Stop WFD) Grant to Mission Hiring Hall in a not to exceed amount of \$3,225,834 to provide clean and safe public toilets, used-needle receptacles, and dog waste stations in San Francisco's most impacted neighborhoods.

Grant Background: The Pit Stop WFD Program creates employment opportunities, job training, and workforce development programs while ensuring the availability of safe and clean public restrooms. Pit Stop facilities are staffed by paid attendants who help ensure the bathrooms are well-maintained and used for their intended purpose.

Solicitation and Award Process: Sourcing ID 0000007785 Pit Stop WFD Request for Proposals (RFP) was issued on March 27, 2023 with a May 3, 2023 deadline to submit proposals. Public Works completed outreach through social media accounts, email to the Department's grant opportunities email list, and posting on the San Francisco City Partner and department websites. On May 3, 2023, Public Works received three proposals for the Pit Stop WFD RFP with an intent to award two grants. City staff reviewed all proposals and determined that three were responsive and responsible. The responsive and responsible proposals were then evaluated and scored by a panel comprised of subject matter experts from San Francisco Public Works and the Office of Economic and Workforce Development. Hunters Point Family was the highest ranked proposal for the Pit Stop WFD RFP and Mission Hiring Hall was the second highest ranked proposal. On June 16, 2023, the Public Works Commission adopted Resolution No. 2023-0060, awarding the Pit Stop Workforce Development Grant to Hunters Point Family in the amount of \$8,425,706.

	Panelist 1	Panelist 2	Panelist 3	AVG TOTAL
PROPOSERS				
Hunters Point Family				
Project Approach	39	45	45	
Organizational Capacity	30	28	30	
Fiscal Capacity	23	23	25	
Total	92	96	100	96.00

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Mission Hiring Hall				
Project Approach	41	45	43	
Organizational Capacity	26	30	30	
Fiscal Capacity	23	23	25	
Total	90	98	98	95.33
Lanval Family Foundation				
Project Approach	41	45	40	
Organizational Capacity	28	28	30	
Fiscal Capacity	23	23	25	
Total	92	96	95	94.33

Grant Details:

Grant Contract Title:	Pit Stop Workforce Development
Grant Award Amount:	\$3,225,834
Grant Funding Sources:	General Fund & Board of Supervisors Addback
Grant Duration:	10 months with the option to extend 24 months.
Grantee Name:	Mission Hiring Hall
Compliance Information:	Office of Attorney General Registry of Charitable Trust: Current as of 7/11/2023; no findings on the FY22 annual Citywide fiscal and compliance monitoring review.
Additional Information:	N/A
Attachments:	Attachment 1: Resolution-PW-Pit Stop 1 Attachment 2: Pit-Stop Workforce Development.ppt

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On March 27, 2023, San Francisco Public Works (Public Works) advertised the Pit Stop Workforce Development Request for Proposal (“Pit Stop WFD RFP”); and

WHEREAS, The not-to-exceed grant amount is anticipated to be up to \$3,225,834, and the agreement will have a duration of 10 months for these services; and

WHEREAS, Public Works intended to award two grants through the Pit Stop WFD RFP; and

WHEREAS, Public Works received three proposals in response to the Pit Stop WFD RFP on May 3, 2023; and

WHEREAS, City staff found the proposals responsible and responsive to the Pit Stop WFD RFP; and

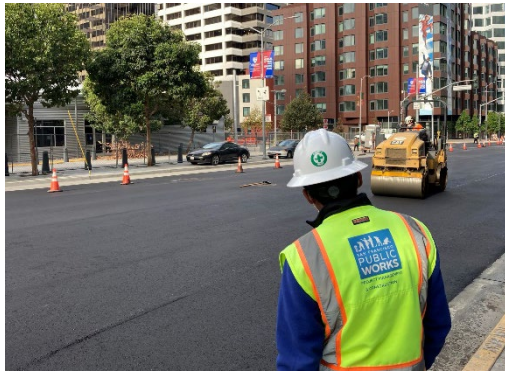
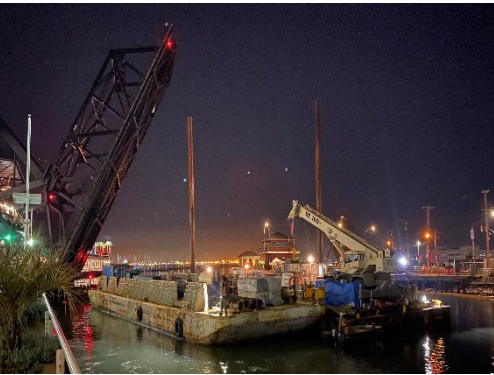
WHEREAS, the responsive and responsible proposals were evaluated and scored by a panel comprised of subject matter experts of the RFP; and

WHEREAS, Mission Hiring Hall ranked second in the Pit Stop WFD RFP; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Grant, for the Pit Stop WFD RFP in the amount of \$3,225,834, with a contract duration of 10 months to ~~COB~~ Hiring Hall.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

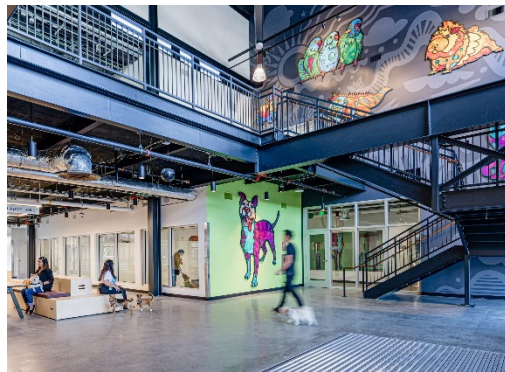


August 18, 2023

Pit Stop Workforce Development

Warren J. Hill

Assistant Manager of Bureau of Central Operations



Pit Stop Workforce Development Program

Recommend Commission:

Award Pit Stop Workforce Development Contract

Amount:

\$3,225,834.00

Grant Duration:

Ten (10) Months

Grantee:

Mission Hiring Hall (nonprofit)

Since 1971, Mission Hiring Hall has served San Francisco by providing a full range of job training and placement programs with services that are culturally sensitive and continually refined.

Reason:

Provide clean and safe public toilets, as well as used-needle receptacles and dog waste stations, in San Francisco's most impacted neighborhoods. By staffing Pit Stop facilities, the attendants help ensure that the restrooms are well maintained and used for their intended purpose.

Grant Overview and Scope of Work

Background: Support workforce participants in developing careers beyond the program by connecting them to employment and apprenticeship opportunities at Public Works, other public agencies, nonprofit partners and private companies.

Benefits: The project provides clean and safe public toilets, used-needle receptacles and dog waste stations in San Francisco's most impacted neighborhoods. All the Pit Stop facilities are staffed by paid attendants who help ensure that the bathrooms are well maintained and used for their intended purpose.

Details: The grantee will monitor 11 or more permanent and temporary public toilets in the City to ensure they are kept clean and safe.

Director's Recommendation: Award the Pit Stop Workforce Development Contract to Mission Hiring Hall in the amount of \$3,225,834 to provide clean and safe public toilets, used-needle receptacles and dog waste stations in San Francisco's most impacted neighborhoods.

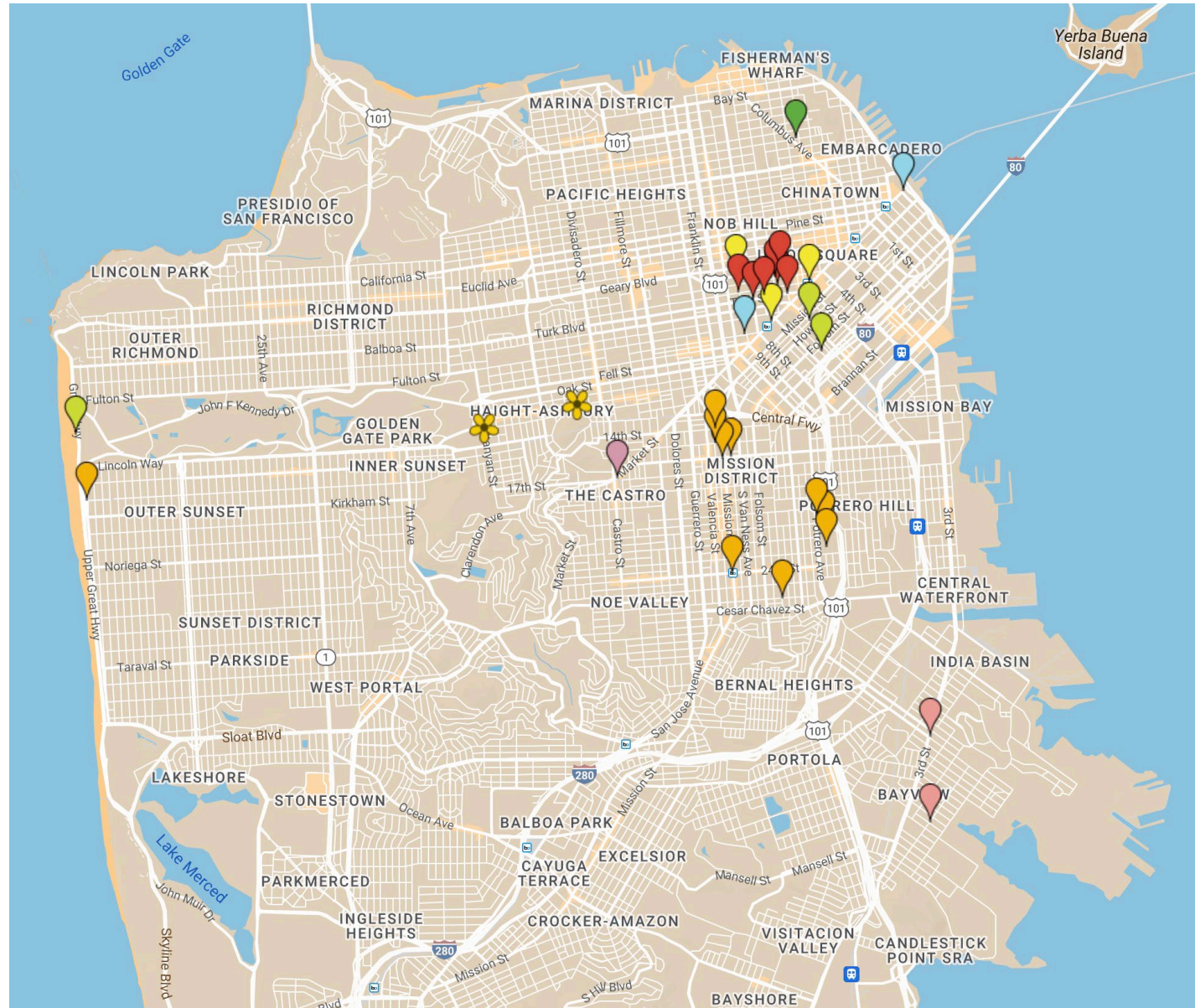


Total Pit Stop Locations

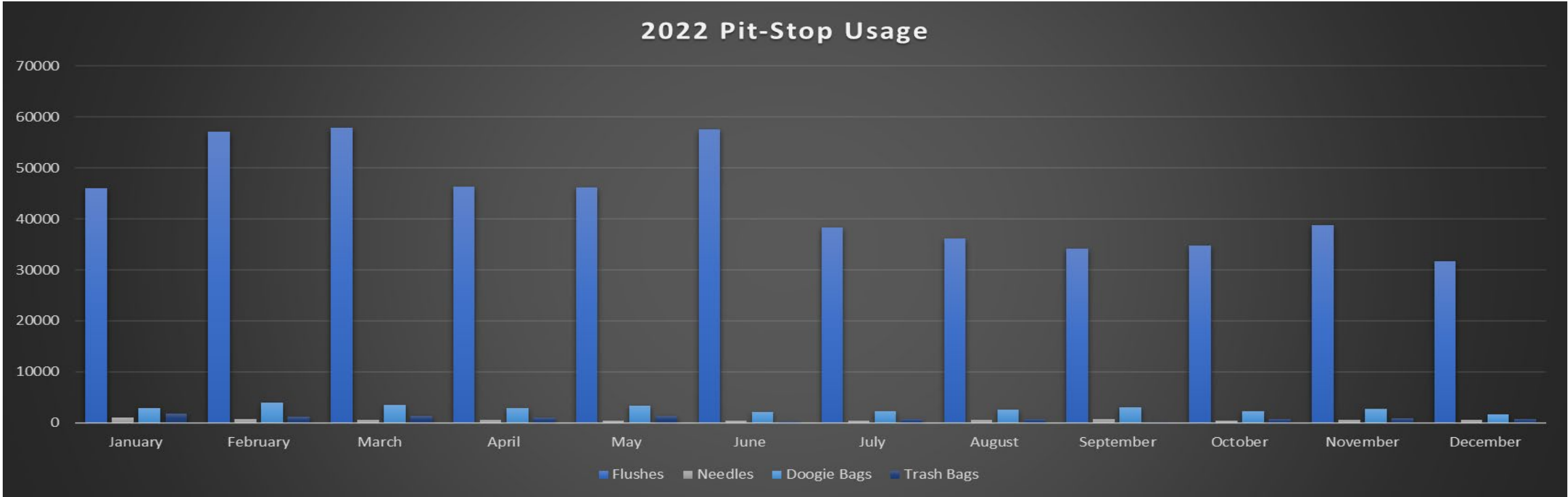
31 locations around San Francisco

More info:

sfpublicworks.org/pitstop



2022 Pit Stop Uses



Flushes/Uses	46091	57080	57949	46348	46208	57573	38354	36218	34107	34826	38702	31768
Needles Collected	1077	674	529	545	412	389	494	625	746	447	575	606
Doggy Bags Distributed	2898	3942	3539	2883	3293	2133	2334	2599	3108	2338	2733	1728
Trash Bags Collected	1744	1179	1336	1107	1382	265	751	725	95	662	830	687
	January	February	March	April	May	June	July	August	September	October	November	December

Pit Stop Workforce Development Program

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QUESTIONS