



Meeting Date: October 16, 2023

To: Sanitation and Streets Commission

Through: Carla Short, Interim Public Works Director

From: Bob Fuller, Commission Secretary

Subject: Sanitation and Streets Commission Regular Calendar of Meetings for 2024 – Calendar Adoption

Secretary’s Recommendation: Adopt the proposed calendar of regular meetings for 2024.

Executive Summary: Per the Sanitation and Streets Commission Rules of Order – Article III, Section 3 - the Commission shall establish a calendar of regular meetings for the forthcoming year prioritizing public access and participation balanced with the availability of commissioners, Department staff and meeting rooms. The schedule of regular meetings will be posted to the Commission’s website and amended promptly if changed by the Commission.

Summary of Proposed Commission Action:

- The Sanitation and Streets Commission will establish regular meeting dates for the third Monday of every month, starting at 10 a.m., with exceptions to accommodate holidays.
- Meetings may be cancelled during the year.
- Should additional meetings need to be scheduled, Article III, Section 4 of the Sanitation and Streets Commission Rules of Order state that special meetings may be called at any time by the Chair or by the majority of members.
- Once approved by the Sanitation and Streets Commission, the meeting schedule will be posted on-line and notice for all meetings will be posted in accordance with public meeting laws.
- The proposed schedule of meetings for 2024 is listed below.

Meeting Date	Notes
January 22, 2024	Special Joint Meeting with the Public Works Commission for the Budget Hearing
February 16, 2024	Regular Meeting – Rescheduled to Friday to accommodate Presidents Day
April 15, 2024	Regular Meeting
May 20, 2024	Regular Meeting
June 17, 2024	Regular Meeting
July 15, 2024	Regular Meeting
September 16, 2024	Regular Meeting
October 21, 2024	Regular Meeting
November 18, 2024	Regular Meeting

Attachments:

- Sanitation and Streets Commission Resolution

**SANITATION AND STREETS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, Pursuant to the San Francisco Sanitation and Streets Commission Rules of Order, the Sanitation and Streets Commission holds regular meetings on the third Monday of every month at 10 a.m. excepting for holidays.; and,

WHEREAS, The San Francisco Sanitation and Streets Commission will meet on the following dates in 2024; Monday, January 22, Friday, February 16, Monday, April 15, Monday, May 20, Monday, June 17, Monday, July 15, Monday, September 16, Monday October 21, and Monday, November 18; and be it

RESOLVED, The San Francisco Sanitation and Streets Commission establishes the 2024 Sanitation and Streets Commission calendar of regular meetings, and be it

FURTHER RESOLVED, The schedule of regular meetings of the San Francisco Sanitation and Streets Commission will be posted on-line and notice for all meetings will be posted in accordance with public meeting laws.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____

Commission Affairs Manager
Sanitation and Streets Commission