



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

Draft Minutes: Friday, September 16, 2022 / 10 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at www.sfgovtv.org. Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2481 309 1587# #

COMMISSIONERS

Lauren Post, Acting Chair
Lynne Newhouse Segal, Commissioner
Fady Zoubi, Acting Vice Chair
Paul Woolford, Commissioner
vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



SAN FRANCISCO PUBLIC WORKS COMMISSION
Friday, September 16, 2022

DRAFT MINUTES

1. Call to Order, Roll Call and Agenda Amendments

Acting Chair Post called the meeting to order at 10:01 a.m.

On the call of the roll, Commissioners Post, Newhouse Segal, Woolford and Zoubi were noted present.

A quorum of the Commission was present.

No Public Comment

On motion to postpone items 6 and 7 to the November 14, 2022 meeting.

Ayes: Newhouse Segal, Post, Woolford, Zoubi

2. Adopt findings under the State Urgency Legislation

[Resolution](#)

Action

Heard by the Commission. Speakers: Secretary Fuller presented the findings under the State Urgency Legislation.

No Public Comment

On motion to adopt the findings under the State Urgency Legislation.

Ayes: Newhouse Segal, Post, Woolford, Zoubi

3. Adopt Minutes from the September 2, 2022 Meeting

[Minutes](#)

Action

Heard by the Commission. Speakers: Secretary Fuller presented the minutes from September 2, 2022.

Commissioner Newhouse Segal requested that commissioner requests be included in the Minutes. The requests from the September 2, 2022 were:

- During Item 10, Commissioner Newhouse Segal requested a standing “new business” item on agendas,
- During Item 10, Commissioner Newhouse Segal requested a glossary of common acronyms and terms,
- During Item 10, Commissioner Woolford requested regular presentations profiling projects and Department staff

No Public Comment

- David Pilpel greeted the Commission.

On motion to adopt the corrected minutes from the September 2, 2022 meeting.

Ayes: Newhouse Segal, Post, Woolford, Zoubi

4. General Public Comment

- No public comment

5. Director's Report and Communications

[Attachment](#)

Informational

Heard by the Commission. Speakers: Interim Director of Public Works Department Carla Short.

Topics:

- Street vending permits enforcement began on Tuesday, September 13th.
- San Francisco Public Library received a grant to renovate the Mission and Chinatown branch libraries. The City Librarian credited the Public Works team for support in winning the grant.
- The Castro-Mission Health Center ribbon-cutting took place on September 15, 2022.
- Hybrid work adjustments for Public Works staff began this week for staff that had been working from home.
- Interim Director Short invited commissioners to the neighborhood beautification day taking place on Saturday, September 17th in the Sunset neighborhood, District 4.

No Public Comment

6. Adopt the Public Works Commission Rules of Order

[Attachments](#)

Action

This item was postponed to the November 14th meeting.

7. Election of the Public Works Commission Chair and Vice Chair

Action

This item was postponed to the November 14th meeting.

8. Approving Contract Items Overview

[Presentation](#)

Informational

Heard by the Commission. Speakers: Prop B Project Analyst Elizabeth Ramos, Prop B Project Director Rachel Alonso and Public Works Contract Administration Manager Alex Burns.

No Public Comment

9. Public Works Building Design and Construction Project Management Bureau

[Presentation](#)

Informational

Heard by the Commission. Speakers: Interim Director of the Project Management Bureau, Charles Higuera.

- Commissioner Zoubi requested an informational update on the Portrero Yard project and Capital Planning Resiliency.
- Commissioner Newhouse Segal requested that future presentation include addresses of projects discussed.
- Commissioner Newhouse Segal requested to see an example of the signs at construction sites that acknowledge the Public Works Department's involvement.

Public Comment

- David Pilpel shared praise for Charles Higuera.

10. New Business Initiated by Commissioners Informational

Commissioner Woolford requested Interim Director Short propose a plan for future presentations to highlight projects and Department staff.

11. General Public Comment – Continued from Item 4 if necessary

- None

12. Adjournment at 1:19 p.m.