



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**

**Draft Minutes: Wednesday, March 1, 2023 / 9:00 a.m.**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at [www.sfgovtv.org](http://www.sfgovtv.org). Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2499 996 2299 # #

**COMMISSIONERS**

Lauren Post, Chair

Fady Zoubi, Vice Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



# SAN FRANCISCO PUBLIC WORKS COMMISSION

Wednesday, March 1, 2023  
9:00 a.m.

## Draft Minutes

### Call to Order, Roll Call and Agenda Changes

Acting Chair Lauren Post called the meeting to order at 9:08 a.m.

On the roll call, Commissioners Newhouse Segal, Post, and Zoubi were noted present  
Commissioner Woolford was absent.

### 1. Announcements by Chair

- Chair Post highlighted the publication of the February edition of the Department of Public Works newsletter, "In the Works," and
- Notified the commissioners they would hear a presentation on the Operations Division in April and that each Operations Division bureau presentation is available for review.

#### Commission Requests

- Commissioner Newhouse Segal requested the Sanitation and Streets Commission meeting minutes and videos of each Operations bureau presentation.

#### Public Comment

- David Pilpel appreciated having the chair's announcements as a numbered item on the agenda.

### 2. Commission Secretary's Report

Heard by the Commission. Speaker. Secretary Bob Fuller

- Secretary Fuller reminded commissioners that Form 700 will be due on April 3<sup>rd</sup>,
- Highlighted the inclusion of the advance calendar in the agenda attachments, and
- Previewed the likely business of the Sanitation and Streets Commission's next meeting.

Public Comment - None

### 3. General Public Comment - None

### 4. Director's Report and Communications

Informational

Heard by the Commission. Speaker: Interim Director Carla Short

- Interim Director Short provided an update on Department storm response and praised Staff for their efforts,

- Provided an update on Public Works involvement in permitting light pole banners by community organizations,
- Discussed the celebration of Black History Month that concluded with a staff-led potluck at the Operations Yard on February 28<sup>th</sup>, and
- Invited commissioners and the public to the Department’s Arbor Day celebration during the monthly neighborhood cleanup day on March 11th at 9 a.m. meeting at Carmichael School. The event will include tree planting in the South of Market neighborhood for Board of Supervisors District 6.

Public Comment - None

Commissioner Requests

- Commissioner Newhouse Segal requested more information on how street light banner content is reviewed to prevent the inclusion of hateful or vulgar content.

**5. Consent Calendar of Routine Matters**

- a. **Adopt Minutes from the February 17, 2023 Meeting**      Action
- b. **As-needed Waterproofing Consultation Services No. 3, Contract ID 1000024728 – Contract Modification**      Action

Heard by the Commission. Speaker: Secretary Fuller.

Public Comment

- David Pilpel suggested a clarification of the minutes and suggested improvements to how the approval path is described in contract resolutions.

On the motion by Commissioner Post, seconded by Commissioner Newhouse Segal. The Commission adopted the consent calendar and each resolution contained in it via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Zoubi.

**Regular Items for Consideration**

- 6. Various Locations Pavement Renovation No. 59 & Sewer Replacement – Contract Award**      Action

Heard by the Commission. Speaker: Project Manager Paul Barradas

Public Comment

- David Pilpel supported this contract and suggested including the total number of street segments included in the project.

Commissioner Requests

- Commissioner Post requested that the summary of bid scores be included in future presentations.
- Commissioner Zoubi requested more information about the categories of Local Business Enterprise discounts.

- Chair Post requested that project timeline slides reflect the planning phase and include some description of what activities occur in each phase.

On the motion by Commissioner Zoubi and seconded by Commissioner Newhouse Segal the Commission approved the item via a unanimous voice vote in favor.

Members present and voting. Newhouse Segal, Post, and Zoubi

**7. Department of Public Works Hiring and Vacancy Report**

Staff will introduce the new Human Resources section of Public Works, provide an overview of filled positions and vacancies, and share their plan to fill vacant positions.  
Informational

Heard by the Commission. Speaker: Public Works Human Resources Director Karen Hill. Sharee Nisha introduced herself and Interim Director Carla Short answered questions.

Public Comment

- David Pilpel suggested including data on separations in addition to new hires.

Commissioner Requests

- Commissioner Post requested an update on progress following the June deadline for hiring 250 employees.
- Commissioner Zoubi requested a quarterly report on Human Resources.

**8. Public Works Director Hiring Update**

Informational

Heard by the Commission. Speaker: Chair Post

Public Comment

- David Pilpel praised the inclusion of a status slide for the hiring process.

**9. New Business Initiated by Commissioners**

Informational

Heard by the Commission. Speaker: Chair Post

Public Comment -None

Commissioner Requests

- Chair Post reminded Staff of her request to have a presentation on contract types, to be scheduled.

**10. General Public Comment**

not necessary

**Adjournment**

**Adjournment** at 10:39 a.m.