



**Meeting Date:** April 7, 2023

**To:** Public Works Commission

**Through:** Carla Short, Interim Public Works Director  
Ronald Alameida, City Architect and Deputy Director for Buildings

**From:** Teenchee Le, Job Order Contracting (JOC) Program Manager

**Subject:** JOC-J50 General Building Services Contract [Micro-LBE Set-Aside] No. 1000021245 – Contract Modification

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**Director’s Recommendation:** Approve an increase of 365 calendar days to the contract duration contingency and authorize the Director of Public Works to approve future modifications to increase the contract duration for JOC-J50 General Building Services Contract [Micro-LBE Set-Aside] No. 1000021245 for a new total duration of up to 1,095 calendar days.

**Contract Background:** Work is accomplished by issuing Task Orders during the term of the contract. The scope of work may include repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of buildings, structures, or other real property. The work is performed on an “if-and-as-needed” basis in accordance with the San Francisco Administrative Code Section 6.62 requirements. The initial master agreement term is two years and not to exceed amount of \$3,000,000. Per San Francisco Administrative Code section 6.62(g), the Contract Term may be extended up to 5 years but no new CSOs will be issued after the first 4 years. Per San Francisco Administrative Code section 6.62(f) the not-to-exceed amount of the Contract can be increased 150% to a not-to-exceed amount of \$4,500,000.

**Reason for Modification:** An additional 365 days of contract duration contingency is requested to allow the contractor to complete assigned task orders.

**Contract Details:**

<b>Contract Title:</b>	JOC-J50 General Building Services Contract [Micro-LBE Set-Aside]
<b>Contract Original Award Amount:</b>	\$3,000,000
<b>Contract Original Duration:</b>	730 consecutive calendar days with the option to extend to 1,825 consecutive calendar days
<b>Contractor Name:</b>	Svala Construction Inc.

**Summary of Contract Value:**

<b>Contract Cost Amount</b>	<b>Amounts</b>
Original Contract Amount:	\$3,000,000
Original Contingency Amount:	\$0.00
Previously Approved Contingency Reserve:	\$1,500,000
Additional Contingency Reserve Requested:	\$0.00
<b>Authorized Contract Cost Limit:</b>	<b>\$4,500,000</b>

<b>Contract Duration</b>	<b>Days</b>
Original Contract Duration:	730
Original Contingency Duration:	0
Previously Approved Contingency Reserve:	0
Additional Contingency Reserve Requested:	365
<b>Authorized Contract Duration Limit:</b>	<b>1,095</b>

<b>Contract Funding Sources:</b>	Depends on the task order
<b>Compliance Information:</b>	N/A
<b>Related Commission Actions:</b>	N/A
<b>Additional Information:</b>	N/A
<b>Attachments:</b>	Attachment 1: Resolution

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, On March 29, 2021, San Francisco Public Works awarded JOC-J50 General Building Services Contract [Micro-LBE Set-Aside] No. 1000021245 to Svala Construction Inc.; and

WHEREAS, The original contract amount was for a not-to-exceed amount of \$3,000,000 and the original contract duration was 730 calendar days; and

WHEREAS, The contract was previously modified to increase the not-to-exceed amount to \$4,500,000; and

WHEREAS, An increase of 365 calendar days to the contract duration contingency is requested; and

WHEREAS, The increase in contract duration contingency would allow the contractor to complete already assigned task orders; now, therefore, be it

RESOLVED, That this Commission hereby approves an increase of 365 calendar days to the contract duration contingency; and be it

FURTHER RESOLVED, That this Commission hereby authorizes the Director of Public Works to approve modifications to the total contract duration of up to 1,095 calendar days.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

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Commission Affairs Manager  
Public Works Commission