



Meeting Date: April 7, 2023

To: Public Works Commission

Through: Carla Short, Interim Public Works Director
Ronald Alameida, City Architect and Deputy Director for Buildings

From: Teenchee Le, Job Order Contract (JOC) Program Manager

Subject: JOC-J53 General Engineering Services - Contract Award

Director's Recommendation: Award as-needed Job Order Construction contract JOC-J53 General Engineering Services with a not-to-exceed amount of \$5,000,000 for 730 consecutive calendar days to R&S Construction Management, Inc.

Contract Background: Work is accomplished by issuing Task Orders during the term of the contract. The scope of work may include repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, rights-of-way, retaining walls, parks, playgrounds, medians and other similar works, structures, or other real property. The work is performed on an "if-and-as-needed" basis in accordance with the San Francisco Administrative Code Section 6.62 requirements. The initial master agreement term is two years and not-to-exceed amount of \$5,000,000. Per San Francisco Administrative Code section 6.62(g), the Contract Term may be extended up to 5 years but no new Task Orders will be issued after the first 4 years. Per San Francisco Administrative Code section 6.62(f) the not-to-exceed amount of the Contract can be increased 150% to a not-to-exceed amount of \$7,500,000.

Solicitation Process: The Department advertised the project on December 16, 2022, and received four bids on January 18, 2023. Staff evaluated the low bid proposal from R&S Construction Management, Inc. and it was determined:

1. The bid was deemed responsive by Public Works Contract Administration staff
2. The bidder was deemed responsible by Public Works Project Controls and Services
3. The bid received Contract Monitoring Division's award recommendation

Contract Details:

Contract Title:	JOC-J53 General Engineering Services
Contract Award Amount:	Not-to-exceed \$5,000,000
Cost Estimate:	N/A, as-needed contract
Contract Funding Sources:	Depends on the task order

Anticipated Project Schedule:	N/A, as-needed contract
Contract Duration:	730 consecutive calendar days with the option to extend to 1,825 consecutive calendar days
Contractor Name:	R&S Construction Management, Inc.
Compliance with Chapter 14B Local Business Enterprise Ordinance:	The Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 20% for this contract. The contractor committed to LBE participation of 20% in its bid submittal, and San Francisco Public Works received CMD's recommendation to award.
Environmental Determination (if applicable):	N/A, as-needed contract
Other Compliance:	<ul style="list-style-type: none"> · 12B Equal Benefits Ordinance Compliant · 12X Prohibiting City Travel and Contracting in States that allow discrimination complaint
Additional Information:	N/A
Attachments:	Attachment 1: Resolution Attachment 2: Bid Tabulations Attachment 3: CMD Award Memo

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On December 16, 2022, San Francisco Public Works (Public Works) advertised as-needed Job Order Contracting (JOC) JOC-J53 General Engineering Services contract; and

WHEREAS, The Work is accomplished by issuing Task Orders during the term of the contract. The scope of work may include repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, rights-of-way, retaining walls, parks, playgrounds, medians and other similar works, structures, or other real property; and

WHEREAS, The work is performed on an “if-and-as-needed” basis in accordance with the San Francisco Administrative Code Section 6.62 requirements; and

WHEREAS, The not-to-exceed contract amount is \$5,000,000; and

WHEREAS, The initial contract duration is 730 calendar days with the option to extend to 1,825 calendar days; and

WHEREAS, On January 18, 2023, Public Works received and opened publicly four bids; and

WHEREAS, Public Works staff and Contract Monitoring Division (CMD) staff reviewed the bids and determined that R&S Construction Management, Inc. is a responsive and responsible bidder that submitted the lowest responsive bid; and

WHEREAS, CMD established a Local Business Enterprise (LBE) subcontracting participation requirement of 20% for this contract, and the contractor committed to LBE participation of 20% in its bid submittal; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Construction Contract, JOC-J53 General Engineering Services, in the not-to-exceed amount of \$5,000,000 for 730 consecutive calendar days to R&S Construction Management Inc.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

**City and County of San Francisco
Department of Public Works
TABULATION OF BIDS**

Sourcing ID No. 0000007486
Contract No. JOC-J53

Title: **JOB ORDER CONTRACT J53 GENERAL ENGINEERING SERVICES**

Bids Received: January 18, 2023

<u>Bidders: (In the order of bids received & opened)</u>	<u>Cal State Constructors</u>	<u>Hernandez Engineering</u>	<u>Devaney Engineering</u>	<u>R&S Construction Management, Inc.</u>
LBE Discount Claimed	Micro-LBE 10%	Micro-LBE 10%	Micro-LBE 10%	Micro-LBE 10%

Adjustment Factors

1.0 Normal Working Hours Adjustment Factor	1.3000	1.2700	1.1800	1.1785
2.0 Other Than Normal Working Hours Adjustment Factor	1.3500	1.3000	1.2000	1.1785
3.0 Normal Working Hours Adjustment Factor <i>In San Joaquin/Stanislaus/Tuolumne Counties</i>	1.4000	1.3000	1.2000	1.1785
4.0 Other Than Normal Working Hours Adjustment Factor <i>In San Joaquin/Stanislaus/Tuolumne Counties</i>	1.4500	1.3000	1.2000	1.1785

Award Criteria Figure Formula

Prorated Factors

1.0 x 0.75	0.9750	0.9525	0.8850	0.8839
2.0 x 0.10	0.1350	0.1300	0.1200	0.1179
3.0 x 0.10	0.1400	0.1300	0.1200	0.1179
4.0 x 0.05	0.0725	0.0650	0.0600	0.0589

Award Criteria Figure (Sum of the Prorated Factors)	1.3225	1.2775	1.1850	1.1785
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cc:	Teenchee Le	Carla Short	Julia Laue
	Aaron Lee	Ron Alameida	Jieting Yu
	Selormey Dzikunu	Jun Caranto	K2Systems
	Sheila Tagle	Laura Tanigawa	All Bidders

January 18, 2023

Advertisement: <https://bidopportunities.apps.sfdpw.org/CaseLoad/Details/2405>



CONTRACT MONITORING DIVISION OFFICE OF THE CITY ADMINISTRATOR



London N. Breed, Mayor
Carmen Chu, City Administrator

Romulus Asenloo, Director

MEMORANDUM

Date: January 25, 2023

To: Robert Loftus, Public Works

From: Sheila Tagle, Contract Monitoring Division

Subject: Sourcing ID: 0000007486 JOC J-53 General Engineering Services – CMD Review

The Contract Monitoring Division (“CMD”) has reviewed the bids submitted for the above referenced project, applied the appropriate bid discounts, and determined responsiveness to the Chapter 14B pre-award requirements. Below is a summary of CMD’s review.

Bidder	Status	Award Criteria Figure	LBE Bid Discount	Adjusted Award Criteria Figure
R&S Construction Management, Inc.	Micro LBE	1.1785	10%	1.0607
Devaney Engineering	Micro LBE	1.1850	10%	1.0665
Hernandez Engineering	Micro LBE	1.2775	10%	1.1498
Cal State Constructors	Micro LBE	1.3225	10%	1.1903

R&S Construction Management, Inc. is the lowest responsive bidder.

R&S Construction Management, Inc. is required to meet the 20% LBE subcontracting requirement by the end of the contract.

Should you have any questions, please contact Sheila Tagle at sheila.tagle@sfgov.org