



**Meeting Date:** June 2, 2023

**To:** Public Works Commission

**Through:** Carla Short, Interim Public Works Director

**From:** Nicholas Crawford, Interim Manager of Bureau of Urban Forestry

**Subject:** Citywide Tree Watering Program and Workforce Development Program Grant Modification

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**Director's Recommendation:** Approve an increase of \$361,958.10 and 62 days to the Citywide Tree Watering Program and Workforce Development Grant and authorize the Director of Public Works to approve a total grant amount of \$4,488,800.10.

**Grant Background:** The Citywide Tree Watering Program and Workforce Development program provides workforce development training for participants while training in tree establishment and watering services. On January 29, 2021, Public Works awarded San Francisco Clean City Coalition (Grantee) a grant for the Citywide Tree Watering Program and Workforce Development (Program)

**Reason for Modification:** This two-month extension extends the existing grant term to ensure service continues in the community while San Francisco Public Works completes the open, competitive procurement for the new grant program year.

**Grant Details:**

<b>Grant Contract Title:</b>	Citywide Tree Watering Program and Workforce Development Grant
<b>Grant Original Award Amount:</b>	\$535,000
<b>Grant Original Duration:</b>	Five months with the option to extend the term for a maximum of 24 additional months
<b>Grantee Name:</b>	San Francisco Clean City Coalition

**Summary of Grant Value:**

<b>Grant Amount</b>	<b>Amounts</b>
Original Grant Amount:	\$535,000
Previously Approved Cost Increase:	\$1,197,281
Requested Additional Increase in Grant Amount:	\$361,958.10

<b>Total Authorized Grant Amount:</b>	<b>\$4,488,800.10</b>
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<b>Grant Duration</b>	<b>Days</b>
Original Grant Duration:	150
Previously Approved Duration Increase:	730
Requested Additional Duration:	62
<b>Total Authorized Grant Duration:</b>	<b>942</b>

**Previously Approved Modifications:**

<b>Modification</b>	<b>Amount</b>	<b>Extension (days)</b>	<b>Description</b>
Original	\$535,000.00	150	
1	\$1,095,613/a	365	Twelve-month extension with accompanying budget increase.
2	\$412,118		Increased scope of work and accompanying budget
3			Replace budget (no change to grant amount/term)
4	\$2,084,111	365	Twelve-month extension with accompanying budget increase
<b>Total Approved Grant Values</b>	<b>\$4,126,842</b>	<b>880 days</b>	

<b>Grant Funding Sources:</b>	Capital sources are Bayview CIP, FY23 CIP, FY23 COP. Prop K (being renamed to Prop L) which is administered by the Transportation Authority and Adopt-a-Tree Fund which comes from fee revenue.
<b>Compliance Information:</b>	San Francisco Clean City Coalition is 12B, 501c3 compliant, and current on the Office of Attorney General Charitable Trust Registry.
<b>Related Commission Actions:</b>	NA
<b>Additional Information:</b>	NA
<b>Attachments:</b>	Attachment 1: Resolution-PW-ContractItem-138

Attachment 2: Citywide Tree Watering Program and WFD Program  
Grant Extension PPT

**PUBLIC WORKS COMMISSION  
CITY AND COUNTY OF SAN FRANCISCO**

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, The Citywide Tree Watering Program and Workforce Development Program provides workforce development training for participants while training in tree establishment and watering services; and

WHEREAS, On January 29, 2021, San Francisco Public Works awarded a grant to San Francisco Clean City Coalition (No. 1000020774) in the amount of \$535,000 with a contract duration of 150 days, with the option to extend 24 months; and

WHEREAS, San Francisco Public Works approved Modification no. 1 to extend the contract by 12 months and increase the contract amount; and

WHEREAS, San Francisco Public Works approved Modification No. 2 to increase service with a corresponding budget increase; and

WHEREAS, San Francisco Public Works approved Modification No. 3 to revise the budget with no change in grant amount or term; and

WHEREAS, San Francisco Public Works approved Modification No. 4 to extend the contract by 12 months and increase the contract amount; and

WHEREAS, for agreements that expire on or before July 1, 2023, and for which no remaining purchasing authority exists, Departments are authorized to extend agreements for a period of 12 months and to increase the not-to-exceed amount of the agreement as necessary given the extension duration, in accordance with any applicable Charter requirements, but without complying with the competitive solicitation and procurement procedures in Chapter 21G per the ordinance in Board File No. 220392, enacting 21G.13; and

WHEREAS, Grantee continues to provide training, employment, and workforce development opportunities; and now, therefore, be it

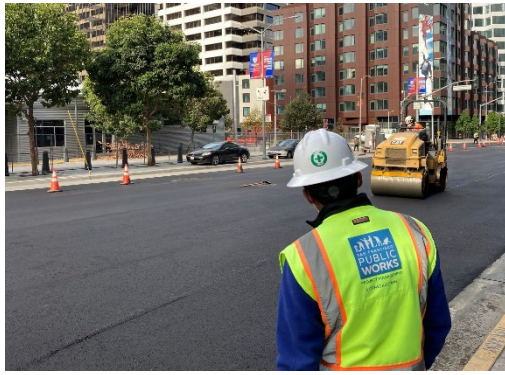
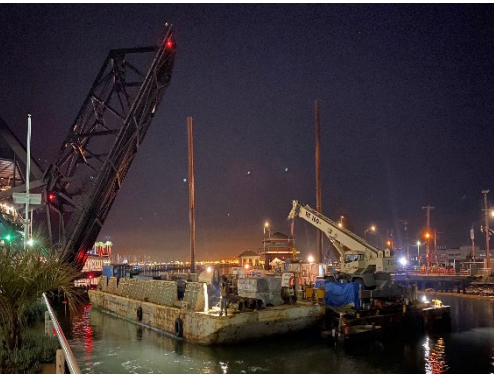
RESOLVED, That this Commission approves the request to extend the grant duration for 62 days to August 31, 2023; and

FURTHER RESOLVED, That this Commission approves the request to increase the grant for the amount of \$361,958.10 for a total Grant amount of \$4,488,800.10.

*I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of \_\_\_\_\_.*

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Commission Affairs Manager  
Public Works Commission

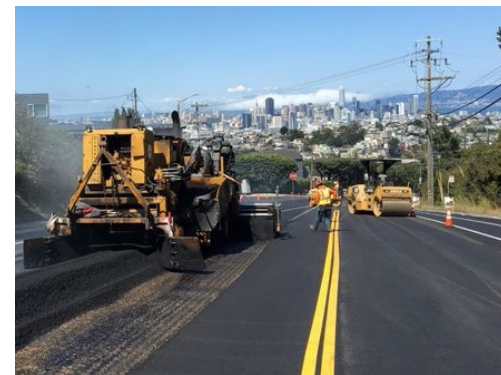
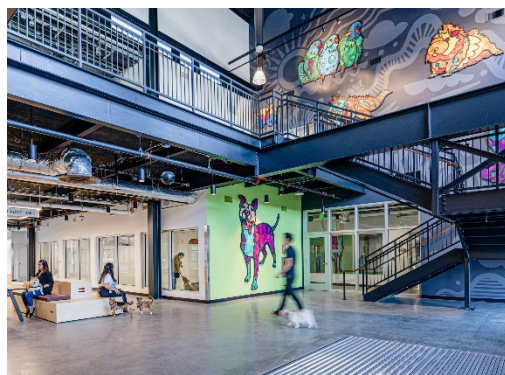
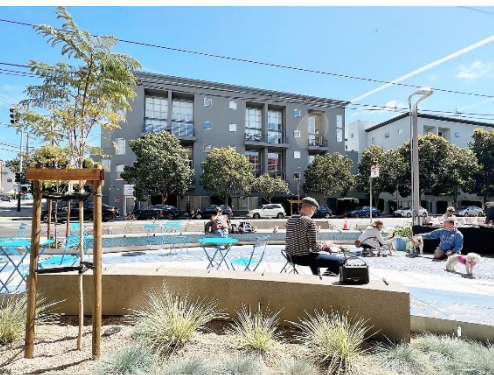


June 2, 2023

# Citywide Tree Watering Program and Workforce Development Grant Extension

Nicholas Crawford

Acting Superintendent of Bureau of Urban Forestry



# Citywide Tree Watering Program and Workforce Development Extension

Recommend Commission:

**Extend and Increase Citywide Tree Watering Program and Workforce Development Grant**

Amount:

**\$361,958.10**

Grant Duration:

**Two Months**

Grantee:

**San Francisco Clean City Coalition**

Reason:

**Extend and increase the existing grant to ensure service continues in the community while San Francisco Public Works completes the open, competitive procurement.**

# Grant Overview & Scope of Work

**Grant Background:** The Citywide Tree Watering Program and Workforce Development Program provides training for participants by teaching practical job skills and offering robust career development tools for career growth after program completion.

**What and Where:** The program delivers weekly watering of 2,100 trees per week using watering trucks, staff and workforce development participants. On each visit, a tree watering bag is refilled, weeds in basin are removed and tree stakes are inspected and repaired or replaced. The program requirements include safety and job preparedness training for participants, plus job placement success reporting metrics.

**Current Grant Amount:** \$4,126,842

**Current Grant Term:** Feb. 1, 2021, to June 30, 2023.

**Proposed Amendment:** Extend term for two months, to Aug. 31, 2023, and increase funding by \$361,958.10.

**Director's Recommendation:** Approve an increase of \$361,958.10 and extension of 62 days to the Citywide Tree Watering Program and Workforce Development Grant and authorize the Director of Public Works to approve a total grant amount of \$4,488,800.10.



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# QUESTIONS