



Meeting Date: August 18, 2023

To: Public Works Commission

Through: Carla Short, Interim Public Works Director
DiJaida Durden, Deputy Director for Operations

From: Jon Swae, Manager - Contracts, Grants & Initiatives

Subject: Tree Watering Workforce Development Grant Award - San Francisco Conservation Corps

Director's Recommendation: Award the Tree Watering Workforce Development Grant ("Tree Watering WFD RFP") to the San Francisco Conservation Corps in a not to exceed amount of \$2,226,000 for a 12-month term to operate and manage a workforce development program to support participants in developing careers beyond the program by connecting them to employment and apprenticeship opportunities at Public Works, other public agencies, non-profit partners, and private companies through experience in tree watering services.

Grant Background:

San Francisco Public Works' Bureau of Urban Forestry (BUF) is committed to preserving and growing the City's tree canopy. The City of San Francisco's Urban Forest Plan set a goal of increasing the street tree population to 155,000 street trees over 20 years. The watering of newly planted street trees provides a valuable workforce development training opportunity. With low barriers to entry, this work can offer temporary employment and career development opportunities leading to stable jobs in urban forestry, landscape maintenance and related fields. The Tree Watering Grant will provide funding to a non-profit organization that can successfully carry out the goals of increasing the street tree population while simultaneously developing career pathways for those facing barriers to employment.

The Tree Watering Workforce Development Grant scope of work includes:

Employment Readiness and Job Support Services

- Provide urban forestry job training and skills development.
- Conduct workshops and training related to resume writing, job search skills, interview skills, job applications, and using online services to find and apply for jobs, as well as conflict management and de-escalation techniques.
- Connect participants to employment and apprenticeship opportunities at Public Works, other public agencies, non-profit partners, and private companies

Tree Watering Services

- Water a minimum of 2,000 street trees weekly to ensure establishment after planting.
- Perform watering from a water tank or truck with each tree receiving 25-30 gallons of water per week (20 gallons of water in the Tregator bag and 5-10 gallons on the rootball).

- Replace damaged or missing watering bags and missing tree stakes, cross braces and ties.
- Perform weeding and litter picking of tree basins.

Solicitation Process: Public works issued Sourcing ID 0000006777 – Tree Watering WFD RFP on May 9, 2023, with a July 5, 2023 deadline to submit proposals. On July 5, 2023, Public Works received two proposals for the Tree Watering WFD RFP with an intent to award one grant. City staff reviewed all proposals and determined that both were responsive and responsible. The responsive and responsible proposals were then evaluated and scored by a panel comprised of subject matter experts from San Francisco Public Works and UCSF. Proposer San Francisco Conservation Corps was the highest ranked proposal for the Tree Watering WFD RFP based on the panelists scores.

	Panelist #1	Panelist #2	Panelist #3	
PROPOSERS				AVG TOTAL
San Francisco Conservation Corps				
Project Approach	28	42	39	
Organizational Capacity	27	30	22	
Fiscal Capacity	22	25	24	
Total	77	97	85	86.33
San Francisco Clean City Coalition				
Project Approach	33	41	38	
Organizational Capacity	25	30	24	
Fiscal Capacity	20	25	22	
Total	78	96	84	86.00

Grant Details:

Grant Contract Title:	Tree Watering Workforce Development Grant
Not to Exceed Grant Award Amount:	\$2,226,000
Grant Funding Sources:	Prop L - Half-Cent Sales Tax for Transportation; CIP - Capital Improvement Program; COP - Certificates of Participation; Adopt-a-Tree Fund
Grant Duration:	12-month grant term with option to extend 24 additional months
Grantee Name:	San Francisco Conservation Corps
Compliance Information:	Office of Attorney General Registry of Charitable Trust: Current as of 8/8/2023

	Registered 501(c)(3) with the Internal Revenue Service City Supplier with Business Tax Registration No Findings in the Nonprofit Monitoring and Capacity Building Program Report
Additional Information:	N/A
Attachments:	Attachment 1: Resolution Tree Watering Workforce Development Award Attachment 2: Presentation Tree Watering Workforce Development Award

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, the Tree Watering Workforce Development grant will provide valuable job training and job placement support to San Francisco residents from disadvantaged communities through a workforce development program focused on the weekly watering of a minimum 2,000 street trees. The workforce development program will include job readiness and soft skills to assist participants in their transition to the workforce and develop careers beyond the program by connecting them to employment and apprenticeship opportunities at Public Works, other public agencies, non-profit partners, and private companies.

WHEREAS, On May 9, 2023, San Francisco Public Works (Public Works) advertised the Bureau of Urban Forestry Workforce Development Request for Proposal – Tree Watering Workforce Development Program (the “Tree Watering WFD RFP”); and

WHEREAS, The not-to-exceed grant amount is anticipated to be up to \$2,226,000, and the agreement will have an initial duration of 12 months for these services; and

WHEREAS, Public Works intended to award one grant through the Tree Watering WFD RFP; and

WHEREAS, Public Works received two proposals in response to the Tree Watering WFD RFP on July 5, 2023; and

WHEREAS, City staff found both proposals responsible and responsive to the Tree Watering WFD RFP; and

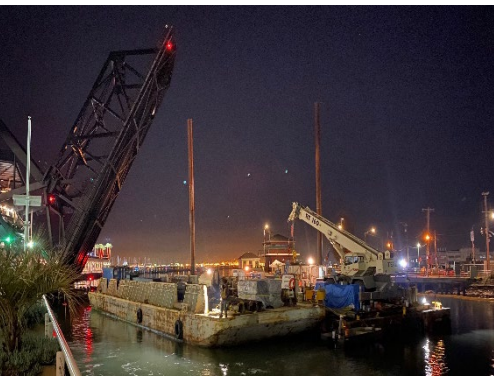
WHEREAS, Both responsive and responsible proposals were evaluated and scored by a panel comprised of subject matter experts of the RFP; and

WHEREAS, San Francisco Conservation Corps ranked first in the Tree Watering WFD RFP; now, therefore, be it

RESOLVED, That this Commission hereby awards Public Works Grant Tree Watering WFD RFP, in the amount of \$2,226,000, with a contract duration of 12 months to San Francisco Conservation Corps.

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission

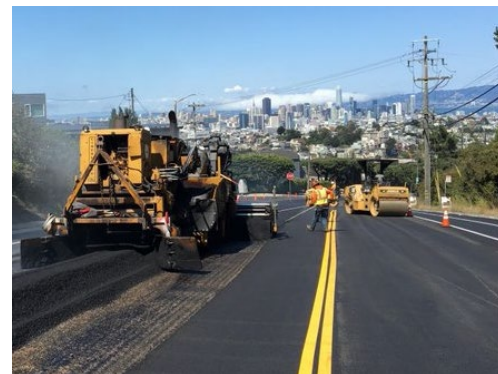
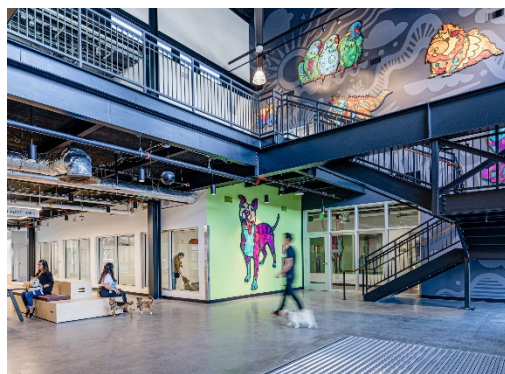
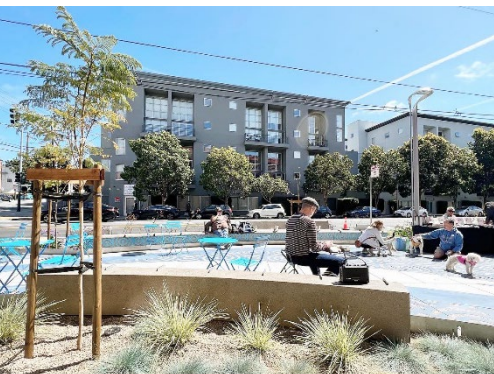


August 18, 2023

Tree Watering Workforce Development Grant Award & Extension

Nicholas Crawford

Acting Superintendent, Bureau of Urban Forestry



Tree Watering Workforce Development Grant Award

Recommend Commission:

Award Tree Watering Workforce Development Grant

Amount:

\$2,226,00.00

Grant Duration:

Twelve (12) Months

(September 1, 2023 – August 31, 2024)

Grantee:

San Francisco Conservation Corps (nonprofit)

The San Francisco Conservation Corps motivates and connects youth with inspiring work, quality education, and a better future.

Reason:

To carry out City's goal of increasing the street tree population by watering newly planted trees while developing career pathways for those facing barriers to employment.

Grant Overview and Scope of Work

Background: The grant will support a non-profit organization in operating and managing a tree watering workforce development program and support participants in developing careers beyond the program by connecting them to employment and apprenticeship opportunities at Public Works, other public agencies, non-profit partners, and private companies.

Benefits: The grant will provide paid training and employment to residents from disadvantaged communities in performing tree watering services.

Details: The grantee will water a minimum of 2,000 street trees throughout San Francisco as well as provide urban forestry job training, skills development and job placement support.

Director's Recommendation: Award the Tree Watering Workforce Development Contract to San Francisco Conservation Corps in the amount of \$2,226,000.



Tree Watering Workforce Grant Award

Recommend Commission:

Award Tree Watering Workforce Development Contract

Amount:

\$2,226,00.00

Grant Duration:

Twelve (12) Months

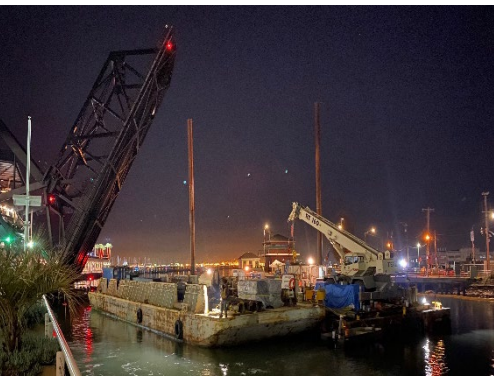
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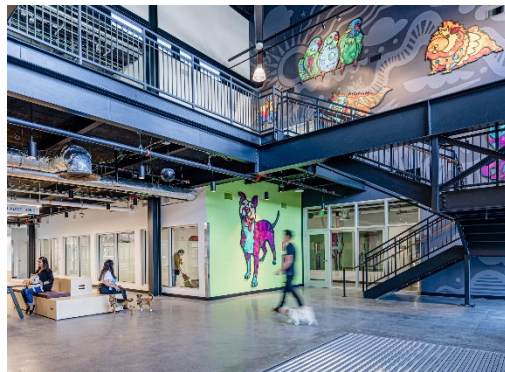
To carry out City's goal of increasing the street tree population by watering newly planted trees while simultaneously developing career pathways for those facing barriers to employment.



August 18, 2023

Tree Watering Workforce Development Grant Extension

Nicholas Crawford
Acting Superintendent of Bureau of Urban Forestry



Tree Watering Workforce Development Grant Award and Extension

Recommend Commission:

Extend and Increase Existing Citywide Tree Watering Workforce Development Grant

Amount:

\$810,000.00

Grant Duration:

Six Months

February 1, 2021 – February 29, 2024

Grantee:

San Francisco Clean City Coalition

Reason:

Extend and increase the existing grant to ensure watering services continue while the new grantee (San Francisco Conservation Corps) scales up their operations to assume full grant scope of work.

Grant Overview & Proposed Extension

Grant Background: The Tree Watering Workforce Development Grant provides training for participants by teaching practical job skills and offering robust career development tools for career growth after program completion.

What and Where: Given the critical importance of consistent tree watering to sustain newly planted street trees, the Department seeks a modification of the existing SF Clean City Coalition contract for a six-month period (September 1, 2023 – February 29, 2024). The Department believes it could take four months before the new grantee, SF Conservation Corps, could begin watering trees and up to six months before assuming responsibility for all 2,200 trees currently being watered by the existing grantee.

Current Grant Amount: \$4,488,800.10

Current Grant Term: Feb. 1, 2021, to August 31, 2023.

Proposed Amendment: Extend term for six months to February 29, 2023, and increase funding by \$810,000.00.

Director's Recommendation: Approve an increase of \$810,00.00 and extension of 182 days to the Tree Watering Workforce Development Grant and authorize the Director of Public Works to approve a total grant amount of \$5,298,800.

Grant Overview & Scope of Work

Modification	Date Approved	Amount	Extension (days)	Reason
Original	3/3/2021	\$535,000.00	150	
1	6/30/2021	\$1,095,613.00	365	Twelve-month extension with accompanying budget increase
2	11/5/2021	\$412,118.00		Increased scope of work and accompanying budget
3	3/21/2022			Replace budget (no change to grant amount/term)
4	6/30/2022	\$2,084,111.00	365	Twelve-month extension with accompanying budget increase
5	6/2/2023	\$361,958.10	62	This two-month extension extends the existing grant term to ensure service continues in the community while San Francisco Public Works completes the open, competitive procurement for the new grant program year.
Total Approved Grant Values		\$4,488,800.10	942	
6	Requesting	\$810,000	182	Continue tree-watering service while the new grantee assumes tree watering responsibilities.

Citywide Tree Watering Program and Workforce Development Grant Extension



Tree Watering Workforce Development Grant Award and Extension

Recommend Commission:

Extend and Increase Existing Citywide Tree Watering Workforce Development Grant

Amount:

\$810,000.00

Grant Duration:

Six Months

February 1, 2021 – February 29, 2024

Grantee:

San Francisco Clean City Coalition

Reason:

Extend and increase the existing grant to ensure watering services continue while the new grantee (San Francisco Conservation Corps) scales up their operations to assume full grant scope of work.