



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

REGULAR MEETING
Draft Minutes: Friday, November 3, 2023 / 9:30 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

COMMISSIONERS

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Fady Zoubi, Vice Chair

Gerald Turner, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



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REGULAR MEETING
Friday, November 3, 2023, at 9:30 a.m.
City Hall Room 408

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

Draft Minutes

A recording of this meeting is available at https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218

Call to Order, Roll Call and Agenda Changes

Chair Lauren Post called the meeting to order at 9:33 a.m.

On the roll call, commissioners Lynne Newhouse Segal, Lauren Post and Gerald Turner were present.

Commissioners Paul Woolford and Fady Zoubi were absent.

With 3 members present, the Commission met quorum.

Key staff present: Interim Director Carla Short, Deputy City Attorney Christopher Tom and Commission Secretary Bob Fuller.

1. Announcements by the Chair, Commissioners and Commission Secretary

Heard by the Commission. Speaker: Chair Lauren Post.

- Chair Post highlighted the October issue of the Department's "In the Works" newsletter (found at <https://sfpublicworks.org/about/works-digital-journal>).
- Reported on attending the Board of Supervisors hearing on the Love Our Neighborhoods permit and lauded Staff for their implementation efforts.

Speaker: Secretary Fuller

- Secretary Fuller announced that the Commission would hold its election of officers on December 1, 2023.

Public Comment - None

Commissioner Requests

- Chair Post requested that Department press releases be included in the agenda packet.
- Commissioner Newhouse Segal requested that commissioners be included in the list of people receiving press releases.

2. Director's Report and Communications

Heard by the Commission. Speaker: Interim Director Carla Short

- Interim Director Short highlighted progress on the Better Market Street construction.
- Discussed the refresh of the Geary Street pedestrian bridge.

- Announced the opening of the Street Tree Nursery the second week of November.
- Discussed the Board of Supervisors Land Use Committee hearing of the Love Our City permit.
- Discussed changes to the Department’s street vendor regulations.
- Invited commissioners and the public to the November 4th Love Our Neighborhood beautification day in District 2.

Public Comment - None

3. General Public Comment

Heard by the Commission – No comments.

4. Consent Calendar of Routine Matters **a. Minutes from the October 20, 2023 Regular Meeting**

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- David Pilpel suggested corrections and changes to the minutes.

On the motion by Chair Post, the Commission postponed consideration of the minutes until the next meeting.

Regular Items for Consideration

5. 6th Street Pedestrian Safety Project

Heard by the Commission. Speaker: Public Works Project Manager Arun Bhatia

Public Comment – None

On the motion by Commissioner Newhouse Segal and seconded by Commissioner Turner, the Commission approved the 6th Street Pedestrian Safety Project, via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Turner.

Motion passed.

6. Folsom Streetscape Project – Federal Aid Project

Heard by the Commission. Speaker: Project Manager Carol Huang. Interim Director Short and CFO Bruce Robertson responded to questions.

Public Comment - None

Commissioner Requests

- Chair Post requested an update on this project in one year.

On the motion by Commissioner Turner and seconded Commissioner Post, the Commission approved Folsom Streetscape Project via an unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Turner.

Motion passed.

7. San Francisco Municipal Transportation Agency Parking Enforcement Construction

Heard by the Commission. Speaker: Project Manager Michael Rossetto

Public Comment

- David Pilpel questioned the item's compliance with the California Environmental Quality Act .

Commissioner Requests

- Commissioner Turner requested Staff identify the historic status of project structures in the future.
- Commissioner Newhouse Segal requested Staff provide a preview of projects planned for future Commission consideration, and Chair Post requested Interim Director Short work with Secretary Fuller to create a plan for previewing projects.
- Chair Post requested an update of the project in one year.

On the motion by Commissioner Turner and seconded by Commissioner Post, the Commission approved San Francisco Municipal Transportation Agency Parking Enforcement Headquarters Construction contract via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Turner.

Motion passed.

8. Public Works Hiring Report

Heard by the Commission. Speaker: Public Works Director of Human Resources Karen Hill. Interim Director Short and CFO Bruce Robertson responded to questions.

Public Comment

- David Pilpel praised the Human Resources team for their progress in hiring and suggested reorganizing City departments to bring similar or duplicated functions in other departments into Public Works.

9. Street Vending Regulation – Recommend Amendments

Heard by the Commission. Speaker: Interim Director Carla Short

Public Comment

- David Pilpel questioned whether adequate notice was posted for this amendment.

On the motion by Commissioner Turner and seconded by Commissioner Post, the Commission approved the Street Vending Amendment to the Public Works Code via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Turner.

Motion passed.

10. Public Works Commission Rules of Order - Amendment

Heard by Commissioner. Speaker: Secretary Fuller.

Public Comment

- David Pilpel affirmed the Commission met the public notice posting requirement for this amendment and had suggested improvements to the rules of order text.

On the motion by Commissioner Post and seconded by Commissioner Turner, the Commission approved Public Works Commission Rules of Order amendment via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post and Turner.

Motion passed.

11. Public Works Commission 2024 Meeting Calendar

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- David Pilpel supported the proposed calendar of meetings and suggested clarifying the resolution to state that meetings take place at San Francisco City Hall and include the address.

Chair Post motioned to continue the Commission Calendar adoption to the next meeting.

12. New Business Initiated by Commissioners

Heard by Commission. Speaker: Commissioners

- None

Public Comment - None

13. General Public Comment – Continued from Item 3 if necessary Not necessary.

Chair Post announced the cancellation of the November 17, 2023 meeting.

Adjournment at 1:01 p.m.