



## **SANITATION AND STREETS COMMISSION**

CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed**, Mayor

**REGULAR MEETING AGENDA: Friday, March 8, 2024 / 10 a.m.**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 416  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide comment at the physical location listed above. It is possible that some members of the Sanitation and Streets Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. This meeting may be watched online at [www.sfgovtv.org/sasLIVE](http://www.sfgovtv.org/sasLIVE) or by using the Webex link below.

Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2662 099 2831 # #

### **COMMISSIONERS**

Chair Kimberlee Hartwig-Schulman  
Vice Chair Thomas Harrison  
Azalina Eusope  
Christopher Simi  
Commissioner, vacant

Carla Short, Public Works Director

Robert Fuller, Sanitation and Streets Commission Secretary

<https://sfpublicworks.org/sascommission>



## Remote Access Procedures

### Watch Online Via Webex

<https://sfpublish.webex.com/sfpublish/j.php?MTID=m35226505f5d17d0bdd7398250b100d0c>

Password: iiDP3jV3Q3d

### Listen or Provide Public Comment Via Phone

1. Dial **415-655-0001** and enter access code 2662 099 2831 then #
2. Press # again to join the meeting.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the Chair or Commission Secretary calls for Public Comment, dial '\*' then '3' to be added to the speaker line.
6. You will then hear "You have raised your hand to ask a question. Please wait to speak until the host calls on you."
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your request to speak, press '\*' then '3'. – you will hear: "You have lowered your hand."
9. When the system message says "Your line has been unmuted," press '\*' then '6' to confirm being unmuted - THIS IS YOUR TIME TO SPEAK.
10. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have up to three minutes to provide your comments.
11. Once your time has expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear "Your line has been muted." Please press '\*' then '3' to lower your hand.
12. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

### Best Practices

- Call from a quiet location
- Speak slowly and clearly, directly into your phone or microphone
- Turn off the sound on tv's, radios or other devices near you
- Address the Commission as a whole, not to individual commissioners

## Disclosures

### Accessible Meeting Information

Commission hearings are held in Room 408 at City Hall, 1 Dr. Carlton B. Goodlett Place in San Francisco. City Hall is open to the public Monday through Friday from 8:00 a.m. to 8:00 p.m. and is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Grove, Van Ness and McAllister entrances. A wheelchair lift is available at the Polk Street entrance.

Transit: The nearest accessible BART station is Civic Center. Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness stations). MUNI bus routes also serving the area are the 5, 6, 19, 21 and 49. For more information regarding MUNI accessible services, call (415) 701-4485 or call 311.

Parking: Accessible parking is available at the Civic Center Underground Parking Garage (McAllister and Polk), and at the Performing Arts Parking Garage (Grove and Franklin). Accessible curbside parking spaces are located all around City Hall.

Disability Accommodations: To request assistive listening devices, real time captioning, sign language interpreters, readers, large print agendas or other accommodations, please contact the Commission Secretary at (628) 271-3040 or [sas.commission@sfgov.org](mailto:sas.commission@sfgov.org) at least 72 hours in advance of the hearing to help ensure availability. Members of the public who wish to participate remotely as an accommodation to a disability may do so using the online or telephone participation instructions listed on page 2 of this agenda.

Language Assistance: To request an interpreter for a specific item during the hearing, please contact the Commission Secretary at (628) 271-3040 or [sas.commission@sfgov.org](mailto:sas.commission@sfgov.org) at least 48 hours in advance of the hearing.

Allergies: In order to assist the City in accommodating persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please refrain from wearing scented products (e.g. perfume and scented lotions) to Commission hearings.

*311 Free Language Assistance: 免費語言協助/ Ayuda gratuita con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 / 지원 / ความช่วยเหลือ ี“งก“ช“ โดยไมแ่ ่ส่ยคาไซจจ ่ ้าย / Libreng tulong para sa wikang Tagalog ยเหลือ ี*

### Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244; phone (415) 554-7724; fax (415) 554-7854; or e-mail at [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Library and at [www.sfbos.org/sunshine](http://www.sfbos.org/sunshine).

### San Francisco Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign and Governmental Conduct Code Section 21.00-2.160] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; phone (415) 252-3100; fax (415) 252-3112; and <http://www.sfgov.org/ethics>.

### Privacy Policy

Personal information that is provided in communications to the Sanitation and Streets Commission is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Department of Sanitation and Streets and its commission. All written or oral communications that members of the public submit to the Department regarding projects or hearings will be made available to all members of the public for inspection and copying. The Department does not redact any information from these submissions. This means that personal information including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Department and its commissions may appear on the Department's website or in other public documents that members of the public may inspect or copy.

### CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code

If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

## **Remote Access and Participation**

### Hearing Procedures

Updated information about the Sanitation and Streets Commission may be found online at: <https://sfpublicworks.org/sascommission>

Public Comments: Persons attending a hearing may comment on any scheduled item. When speaking before the Commission in the City Hall hearing room, please note the timer indicating how much time remains. Speakers will hear two alarms. The first soft sound indicates the speaker has 30 seconds remaining. The second louder sound indicates that the speaker's opportunity to address the Commission has ended.

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).

**SAN FRANCISCO  
SANITATION AND STREETS COMMISSION**

**Friday, March 8, 2024**

**10:00 a.m.**

**City Hall Room 416**

1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102

**AGENDA**

**Call to Order, Roll Call and Agenda Changes**

**Announcements by Chair**

**1. General Public Comment**

Members of the public may address the Commission on topics that are within the subject matter of the Commission but are not part of this agenda. Comments specific to an item on the agenda may be heard when that item is considered. Members of the public may address the Commission for up to three minutes. General Public Comment may be continued to the end of the agenda if speakers exceed 15 minutes of General Public Comment.

**2. Communications and Director’s Report**

Informational

[Advance Calendar](#)

[Correspondence Log](#)

[Operations Contracts Considered by the Public Works Commission](#)

[Restricted Communications Contract Report](#)

**3. Consent Calendar of Routine Matters**

All items listed on the consent calendar are considered routine by the Commission and may be acted upon together by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission, the public or staff requests its individual consideration. In that case the item will be removed from the consent calendar and considered individually at this or a future hearing.

**a. Minutes from the November 20, 2023 Meeting - Adopt**

[Minutes](#)

Action

**b. Minutes from the January 22, 2024 Joint Meeting with the Public Works Commission - Adopt**

[Minutes](#)

Action

**4. Bureau of Urban Forestry Performance Measure Report**

Staff will: Discuss performance measures for the Bureau of Urban Forestry through February 2024 including annual performance measures for total public requests, total public requests completed, total trees planted, tree maintenance, tree inspection counts, area of sidewalk fixed, and linear feet of curb repaired. The report also updates performance measures for the StreetTreeSF program.

[Presentation](#)

Informational

**5. Racial Equity Action Plan Update**

[Presentation](#)

Informational

**6. Sanitation and Streets Commission Rules of Order – Amendment**

[Staff Report, Resolution, Proposed Amendments](#)

Action

**7. New Business Initiated by Commissioners**

Informational

**8. GENERAL PUBLIC COMMENT – CONTINUED FROM ITEM 1 IF NECESSARY**

At this time members of the public who were not able to address the Commission on Item 1 may address the Commission on items that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.

**ADJOURNMENT**