



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**

**REGULAR MEETING**  
**Draft Minutes: Friday, September 15, 2023 / 9:30 a.m.**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

**COMMISSIONERS**

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Fady Zoubi, Vice Chair

Gerald Turner, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



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**City Hall Room 408**

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**REGULAR MEETING  
Draft Minutes**

A video recording of this meeting is available at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=218](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218)

**Call to Order, Roll Call and Agenda Changes**

Chair Lauren Post called the meeting to order at 9:35 a.m.

On the roll call, commissioners Lauren Post, Paul Woolford and Fady Zoubi were present. Commissioner Gerald Turner was absent. Commissioner Lynne Newhouse Segal arrived after roll call at 9:39 a.m.

With 3 members present, the Commission met quorum.

City Staff present: Interim Director Carla Short, Deputy Director of Buildings Ronald Alameida, Deputy City Attorney Christopher Tom and Secretary Bob Fuller.

Chair Post requested a change to the order of the agenda by hearing item 5 following item 7.

Chair Post requested a motion to strike items related to the closed session, as unnecessary.

Public Comment

- David Pilpel expressed confusion about the need for a motion to strike the closed session items.

On the motion by Commissioner Woolford, and seconded by Commissioner Zoubi, the Commission voted unanimously in favor of striking items 9, 10 and 11 related to closed session via a roll call.

Commissioners present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Motion passed.

**1. Announcements by Chair and Commission Secretary's Report**

Heard by the Commission.

Speaker: Chair Lauren Post

- Chair Post highlighted the inclusion of the advance calendar in the agenda materials.
- Discussed the San Francisco Chronicle article that featured Mayor London Breed acknowledging the work of Public Works staff in the Tenderloin neighborhood.
- Discussed the City response to the sinkhole in Cow Hollow and asked questions about the Department's role in coordinated responses.

Speaker: Secretary Fuller

- Announced the next Sanitation and Streets Commission meeting is scheduled for Monday, September 18<sup>th</sup>.
- Discussed the process for finding alternative scheduling options for the Public Works Commission for calendar year 2024.
- Described changes to the Commission’s advance calendar.
- Notified Commissioners of the availability of mandatory trainings in their employee portal accounts.

Public Comment

- David Pilpel commented on the structure of the Commission’s advance calendar, suggested late-arriving correspondence can be added to the Commission’s website as a supplement, suggested informational items on the regular calendar should always be after action items, and wished everyone a happy new year.

**2. Director’s Report and Communications**

Heard by the Commission. Speaker: Interim Director Short

- Discussed the street cleaning efforts to accommodate the Dreamforce convention.
- Discussed Department preparations for the upcoming Asian Pacific Economic Cooperation forum in November.
- Announced the Department completed its process toward accreditation with the American Public Works Association.
- Discussed the upcoming capital projects – the SFMTA parking facility, Japantown Peace Park.
- Relayed the Staff efforts to address the significant sinkhole that emerged in Cow Hollow near the intersection of Green and Fillmore.
- Discussed paving project coordination with shared spaces sponsors, in response to a request for information from Commissioner Zoubi.
- Announced the next Love Our City neighborhood beautification day would be on September 16<sup>th</sup> in District 3 neighborhoods, including North Beach and Chinatown.

Public Comment

- David Pilpel argued the sinkhole illustrates the need for an asset assessment and maintenance plan and suggested a presentation on the topic by the paving team and coordinating agencies.

**3. General Public Comment**

None.

**4. Consent Calendar of Routine Matters**

- a. **Minutes from the September 1, 2023 Regular Meeting – Adopt**
- b. **As-needed Waterproofing Consulting Services – Interactive Resources, Inc. – Contract Award**
- c. **As-needed Waterproofing Consulting Services – Walker Consultants, Inc. – Contract Award**
- d. **As-needed Waterproofing Consulting Services – McGinnis Chen Associates, Inc. – Contract Award**
- e. **As-needed Waterproofing Consulting Services – Aquatech Consultancy, Inc. – Contract Award**

- f. **As-needed Waterproofing Consulting Services – Allana Buick & Bers, Inc. – Contract Award**
- g. **Laguna Honda Hospital and Rehabilitation Center Main Sewer Replacement Project – Termination of Contract for Convenience**
- h. **Alemanly Interchange Improvements Phase 2 – Contract Modification**
- i. **Pedestrian Safety Improvements Various – Contract Modification**
- j. **San Francisco Rent Board Tenant Improvement – Contract Award**

Heard by the Commission. Speaker: Secretary Fuller

Public Comment

- David Pilpel agreed with the postponement of item 4i, discussed what changes to an item can be made without postponement, suggested changes to the minutes format.

On the motion by Commissioner Zoubi and seconded by Commissioner Newhouse Segal, the Commission adopted the consent calendar and each resolution contained in it (excluding 4i), and postponed item 4i until a later Commission meeting via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Motion passed.

**Regular Items for Consideration**

**5. Operations Division – Bureau of Building and Street Repair Overview**

*Heard following item 7.*

Heard by the Commission. Speakers: Acting Assistant Superintendent Jeff Soria and Manager of Street Repair Maura Wayne. Deputy Director of Operations DiJaida Durden and Deputy Director for Buildings Ronald Alameida responded to questions.

Public Comment

- David Pilpel expressed interest in the proportion of street and building repair work that is proactive work versus responses to emergencies. He suggested that craft staff should be further centralized across the City in this bureau of Public Works.

Commissioner Requests

- Commissioner Newhouse Segal requested additional information about the number of unpermitted fences in tree pits and other objects in the right of way, and the frequency of complaints about them, and responses.

**6. Sunset Boulevard Pavement Renovation – Contract Award**

Public Comment

- David Pilpel suggested the staff report should include information on when the blocks within the scope were last repaved and should state the supervisorial districts involved. He also suggested a discussion of coordination of paving projects with other agencies and commented on the ordering of the resolution.

Commissioner Requests

- Chair Post requested an update on this project in one year.

On the motion by Commissioner Post and seconded by Commissioner Woolford, the Commission approved Sunset Boulevard pavement renovation contract award via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Motion passed.

**7 Various Locations Pavement Renovation No. 61 & Sewer Renovation – Contract Award**

Heard by the Commission. Speaker: Paul Barradas, Project Manager

Public Comment - none

Commissioner Requests

- Chair Post requested an update on this project in one year.

On the motion by Commissioner Zoubi and seconded by Commissioner Woolford, the Commission approved various locations pavement renovation no. 61 and sewer renovation contract award via a unanimous voice vote in favor.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Motion passed.

**8. New Business Initiated by Commissioners**

Heard by the Commission. Speaker: Commissioners. Deputy Director Ronal Alameida responded to questions.

Commissioner Requests

- Chair Post requested a presentation on Department coordination with PG&E in construction projects.

Public Comment

- David Pilpel discussed the history of the Board of Supervisors and SFPUC Commission having hearings on PG&E coordination. He suggested the Commission request a memo from Staff and plan any hearings from there.

*Items 9, 10 and 11 were struck from the agenda.*

**9. Closed Session – Public Works Director Hiring**

**10. Announcements Following Closed Session**

**11. Motion regarding whether to disclose the discussions during Closed Session pursuant to San Francisco Administrative Code Section 67.12 (a).**

**12. General Public Comment – Continued from Item 3 if necessary**  
Not necessary.

**Adjournment** at 11:42 a.m.