



Meeting Date: October 20, 2023

To: Public Works Commission

Through: Carla Short, Interim Public Works Director
Ron Alameida, Deputy Director & City Architect

From: Olivia Lee, Contract Manager

Subject: As-Needed Architectural Services No. 3, Contract ID 1000022625 –
Contract Modification No.2

Director's Recommendation: Approve Modification No. 2 to As-Needed Architectural Services No. 3, Contract ID 1000022625 with Paulett Taggart Architects - MarJang Architecture JV (PTA - MJA JV) to increase the not-to-exceed contract amount by \$1,000,000 for a new not-to-exceed amount of \$3,000,000.

Contract Background: Paulett Taggart Architects - MarJang Architecture JV (PTA - MJA JV), with its team of sub-consultants, shall provide architectural design services, and other related services on an as-needed basis. The Consultant performs professional architectural and engineering planning and design services for public building projects, including but not limited to master plans, environmental reviews, programming and planning studies, assessments of existing facilities, green building evaluations, utility studies, design drawings, specifications, cost estimates, project schedules, adaptive re-use of existing facilities, modifications to life safety systems and other infrastructure, and new facilities. Projects may include office building interiors, pump stations, recreation centers, clubhouses and pools, fire stations, police stations, branch libraries, transportation facilities, acute care hospital interiors, clinics, cultural centers, homeless shelters, correctional facilities, and other City-owned facilities. Consultant may be required to provide the requested services for an entire project or for a portion of a project or for any project phase.

Reason for Modification: The proposed modification would increase the contract amount by \$1,000,000. The additional contracting capacity will be used to award additional contract service orders under the As-Needed Architectural Services No. 3 on as-needed basis. These as-needed contract service orders are necessary to support Public Works staff with their workload and to harness the consultant's specialized services.

Contract Details:

Contract Title:	As-Needed Architectural Services No. 3
Personal Services Contract No. (Required for Professional Services Only):	The Civil Service Commission approved the original contract on February 01, 2021 (42862-20/21), and the Department of Human Resources approved the increased to PSC contract amount on September 06, 2022.
Contract Original Award Amount:	Up to \$2,000,000
Contract Original Duration:	1,825 days
Contractor Name:	Paulett Taggart Architects - MarJang Architecture JV (PTA - MJA JV)

Summary of Total Amounts:

	Contract Amount	Contract Duration	Contract Dates
Original Contract Amount:	\$2,000,000.00	1,825 Days	8/27/2021 – 8/26/2026
Previous Approved Modifications:	-	-	-
Proposed Modification:	\$1,000,000.00	0 days	8/27/2021 – 8/26/2026
Total Contract Values, If Approved:	\$3,000,000.00	1,825 Days	8/27/2021 – 8/26/2026

Previously Approved Modifications:

Modification	Amount	Extension (days)	Description
1	\$0.00	0 days	Adjust billing rates based on the Consumer Price Index and to add a new subconsultant FTF Engineering, Inc.

Contract Funding Sources:	Client funding, depending on the project
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Compliance Information:	<p>Public Works Contract Administration staff verified that the Consultant complies with the Equal Benefits Provisions of Chapter 12B and 12X of the City’s Administrative Code.</p> <p>Contract Monitoring Division (CMD) established a Local Business Enterprise (LBE) subcontracting requirement of 25% for this agreement.</p>
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	Consultant Paulett Taggart Architects - MarJang Architecture JV (PTA - MJA JV) committed to LBE subconsultant participation of 25% in its proposal.
Related Commission Actions:	N/A
Additional Information:	N/A
Attachments:	Attachment 1: CMD Approval of MA Mod 2 Attachment 2: Resolution

**PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO**

RESOLUTION NO. _____

WHEREAS, On August 11, 2021, San Francisco Public Works awarded As-Needed Architectural Services No. 3, Contract ID 1000022625 to Paulett Taggart Architects - MarJang Architecture JV (PTA - MJA JV) in the amount of \$2,000,000 with a contract duration of 1,825 calendar days; and

WHEREAS, On March 13, 2023, the Public Works Director approved Modification no. 1 to adjust the billing rates based on the Consumer Price Index and to add a new subconsultant, FTF Engineering, Inc.; and

WHEREAS, The Director has recommended an increase to the not-to-exceed Contract Amount by \$1,000,000 for As-Needed Architectural Services No. 3; and

WHEREAS, On September 06, 2022, Department of Human Resources approved the modification of Professional Service Contract (PSC) 42862-20/21 to increase its amount; and

WHEREAS, This \$1,000,000 increase to the contract will still be within the approved Personal Services Contract (PSC) Amount; now, therefore, be it

RESOLVED, That this Commission hereby approves Modification No. 2, an increase to the not-to-exceed Contract Amount by \$1,000,000 for As-Needed Architectural Services No. 3, with Paulett Taggart Architects - MarJang Architecture JV (PTA - MJA JV).

I hereby certify that the foregoing resolution was adopted by the Public Works Commission at its meeting of _____.

Commission Affairs Manager
Public Works Commission



CONTRACT MONITORING DIVISION CITY ADMINISTRATOR'S OFFICE



London N. Breed, Mayor
Carmen Chu, City Administrator

Stephanie Tang, Director

MEMORANDUM

Date: August 25, 2023

To: Olivia Lee, Contract Manager, SF Public Works
Paulett Taggart Architects – Marjang Architecture JV

From: Selormey Dzikunu, Contract Compliance Manager, CMD

Subject: 1000022625 As-Needed Architectural Design Services Amendment No. 2 –
Paulett Taggart Architects – MarJang Architecture JV

The Department of Public Works has requested an amendment for the above referenced contract by increasing the contract amount by \$1,000,000 for a total Agreement amount of \$3,000,000. Per the Department, the scope of work for Amendment No. 2 consists of continuing to provide architectural consulting services on a Contract Service Order basis.

Paula Taggart Architects – Marjang Architects JV (PTA-MJA JV) and SFPW have also asked for the addition of three new subconsultants: EDesignC (LBE), SWA Group and Veneklasen.

LBE Subconsulting Participation

The Micro/Small-LBE subconsulting participation requirement established for this contract is 25%. The Micro/Small-LBE subconsulting participation requirement applies to the entire contract including any modifications, change orders and amendments. The Micro/Small-LBE participation reflected on the prime's, Paulett Taggart Architects – MarJang Architecture JV's ("PTA-MJA JV"), CMD Form 2A at the time of proposal is as follows:

Subcontractor	Scope of Work	Status, Type and Size	LBE Credited Participation
Rivera Consulting Group	Structural Engineering	MBE	6%
S J Engineers	Mechanical, Plumbing & Fire Protection Engineering	MBE	5%
TS Studio	Landscape Arch.	WBE	2%
AR Green Consulting LLC	Energy Efficiency	WBE	2%
MicroEstimating Inc.	Cost Estimating	MBE	2%
Tucci Lighting	Lighting Design	WBE	1%
Zachary Nathan Architects	ADA/CASP Architectural	OBE	2%
Lowercase Productions	Signage	OBE	1%
Bradac Co.	Project Management	WBE	1%
Topflight Specs, Inc.	Specifications Architectural	Micro OBE	1%
Emily Borland Specifications	Tech., Writing Services	Micro WBE	1%
Modulus Consulting	CAD/BIM/REVIT/Rendering	Micro/ OBE	1%
		TOTAL	25%

As of August 25, 2023, PTA-MJA JV invoiced \$150,411.23. The Micro/Small-LBE participation achieved by PTA-MJA JV is as follows:

Subcontractor	Scope of Work	Status, Type and Size	Credited LBE Participation	LBE Participation To-Date (NOT including this Amendment)	
				Invoiced	
Rivera Consulting Group	Structural Engineering	MBE	6%	0	0
S J Engineers	Mechanical, Plumbing & Fire Protection Engineering	MBE	5%	0	0
TS Studio	Landscape Arch.	WBE	2%	0	0
AR Green Consulting LLC	Energy Efficiency	WBE	2%	0	0
MicroEstimating Inc.	Cost Estimating	MBE	2%	\$4,000.00	2.66%
Tucci Lighting	Lighting Design	WBE	1%	0	0
Zachary Nathan Architects	ADA/CASP Architectural	OBE	2%	0	0
Lowercase Productions	Signage	OBE	1%	0	0
Bradac Co.	Project Management	WBE	1%	0	0
Topflight Specs, Inc.	Specifications Architectural	Micro OBE	1%	0	0
Emily Borland Specifications	Tech., Writing Services	Micro WBE	1%	0	0
Modulus Consulting	CAD/BIM/REVIT/Rendering	Micro/OBE	1%	0	0
TOTAL			25.0%	\$4,000.00	2.66%

PTA-MJA JV stated that they anticipate further work in the scopes of work that its LBE subconsultants can perform. PTA-MJA JV informed the CMD that it anticipates meeting its 25.0% Micro/Small-LBE commitment, as follows:

Subcontractor	Scope of Work	Status, Type and Size	Amount Invoiced To-Date	Projected LBE Participation for entire contract including this Amendment No. 1	
				Amount	Percentage
Rivera Consulting Group	Structural Engineering	MBE	0	\$180,000.00	6%
S J Engineers	Mechanical, Plumbing & Fire Protection Engineering	MBE	0	\$150,000.00	5%
TS Studio	Landscape Arch.	WBE	0	\$60,000.00	2%
AR Green Consulting LLC	Energy Efficiency	WBE	0	\$60,000.00	2%
MicroEstimating Inc.	Cost Estimating	MBE	\$4,000.00	\$60,000.00	2%
Tucci Lighting	Lighting Design	WBE	0	\$30,000.00	1%

Zachary Nathan Architects	ADA/CASP Architectural	OBE	0	\$60,000.00	2%	
Lowercase Productions	Signage	OBE	0	\$30,000.00	1%	
Bradac Co.	Project Management	WBE	0	\$30,000.00	1%	
Topflight Specs, Inc.	Specifications Architectural	Micro OBE	0	\$30,000.00	1%	
Emily Borland Specifications	Tech., Writing Services	Micro WBE	0	\$30,000.00	1%	
Modulus Consulting	CAD/BIM/REVIT/Rendering	Micro/OBE	0	\$30,000.00	1%	
FTF Engineering Inc. (Added in Mod 1)	None listed	Small/OBE	0	\$90,000.00	3%	
EDesignC (added in CSO #7)	None listed	Micro/WBE	0	\$90,000.00	3%	
TOTAL				\$4,000.00	\$930,000.00	31%

CMD is informing PTA-MJA JV and Public Works staff that the current LBE sub participation on this contract of 2.66% of the established 25% requirement, is not acceptable. Penalties will be assessed if this LBE participation deficiency is not remediated by the end of this contract. In addition, the LBE JV partner must achieve a minimum of 35% participation on the prime level work by the end of the contract. Their participation will not be credited towards the LBE subconsulting requirement.

Going forward, SF Public Works staff and PTA-MJA JV will obtain CMD approval for each subconsultant addition and LBE substitution according to established procedures. Additionally, in order to ensure compliance with the LBE ordinance and requirements, the Department of Public Works and PTA-MJA JV must notify CMD of any changes to the scope of work as well as any changes to information provided to CMD.

Contingent on the conditions set forth above, CMD approves the subject amendment with an increase of \$1,000,000 for a total Agreement Amount of \$3,000,000. The CMD also approves the additions of EDesignC (LBE), SWA Group and Veneklasen.

Should you have any questions, please contact Selormey Dzikunu Selormey.Dzikunu@sfpw.org